



HSP WAGE VERIFICATION REQUEST FORM

For Individual Providers in the Home Services Program (HSP)

Request Date	
IP Name	
Last 4 of Social Security #	
Date Range	
Address City, State, Zip Code	
Phone	
Email	

How would you like the information returned to you? Email Or Mail

It will take 5 to 7 business days to process a Wage Verification Request.

We can only provide information on hourly rate and gross wages. There will be no record of earnings for individuals who have recently started employment through the Home Services Program.

Requests should be submitted approximately thirty days after the Individual Provider's start date.

Please send your completed form to:

Email	DHS.HSP.LaborEV@Illinois.gov
Fax	217-557-9434 or 217-557-0142
Mail	Illinois Department of Human Services Attention: HSP Labor Relations Unit 100 South Grand Avenue East Springfield, IL 62704