



Mental Health Monthly Monitoring Checklist

Center:							Date:	
Activity and Documentation	Complete			Incomplete			Corrective Action	
	Level	1	2	3	1	2		3
1. Mental Health Consultant Contracted - Qualifications of file								
2. Mental Health Consultant observed in classrooms								
3. Mental Health Consultant's visit advertized for parents and staff								
4. Mental Health Consultant participates in the HSAC meetings								
5. Mental Health Consultant provides training for parent or staff								
6. Mental Health Consultant Activity reports completed								
7. Mental Health Consultant reviews developmental screenings								
8. Mental Health Consultant provides at least 8 hours of service per month								