



**Responsibility and Services Plan - Job Skills Training
Education Directly Related to Employment**

Customer Name: _____

Case Number: _____

- 222 - JOB SKILLS TRAINING (NON-CORE)
- 356- EDUCATION DIRECTLY RELATED TO EMPLOYMENT (NON-CORE)

Start Date: _____ **Weekly Hours Assigned:** _____

Provider: _____

Action Steps

<input type="checkbox"/> Participate in training at: _____ starting _____ at _____ <div style="text-align: center; font-size: small;">(Location) (Date) (Hours) (Min) (AM/ PM)</div>	<p>Date Added</p> <input style="width: 100%; height: 20px;" type="text"/>
<input type="checkbox"/> Attend ESL classes at: _____ starting _____ at _____ <div style="text-align: center; font-size: small;">(Location) (Date) (Hours) (Min) (AM/ PM)</div>	<p>Date Added</p> <input style="width: 100%; height: 20px;" type="text"/>
<input type="checkbox"/> Attend GED class at: _____ starting _____ at _____ <div style="text-align: center; font-size: small;">(Location) (Date) (Hours) (Min) (AM/ PM)</div>	<p>Date Added</p> <input style="width: 100%; height: 20px;" type="text"/>
<input type="checkbox"/> Attend ABE class at: _____ starting _____ at _____ <div style="text-align: center; font-size: small;">(Location) (Date) (Hours) (Min) (AM/ PM)</div>	<p>Date Added</p> <input style="width: 100%; height: 20px;" type="text"/>
<input type="checkbox"/> Take GED test and turn in a copy of GED test certificate to: _____	<p>Date Added</p> <input style="width: 100%; height: 20px;" type="text"/>
<input type="checkbox"/> Attend employment related workshop at: _____ starting _____ at _____ <div style="text-align: center; font-size: small;">(Date) (Hours) (Min) (AM/ PM)</div>	<p>Date Added</p> <input style="width: 100%; height: 20px;" type="text"/>
<input type="checkbox"/> Turn in statement of progress from instructor: _____ <div style="text-align: center; font-size: small;">(How often or by date)</div>	<p>Date Added</p> <input style="width: 100%; height: 20px;" type="text"/>
<input type="checkbox"/> Turn in proof of grades: _____ <div style="text-align: center; font-size: small;">(How often or by date)</div>	<p>Date Added</p> <input style="width: 100%; height: 20px;" type="text"/>
<input type="checkbox"/> Participate in activities as assigned. Activity assignment and number of hours worked are included in the weekly attendance report.	<p>Date Added</p> <input style="width: 100%; height: 20px;" type="text"/>
<input type="checkbox"/> Turn in verification of weekly attendance to: _____ <div style="text-align: center; font-size: small;">(How often or by date)</div>	<p>Date Added</p> <input style="width: 100%; height: 20px;" type="text"/>
<input type="checkbox"/> Attend case management meetings: _____ <div style="text-align: center; font-size: small;">(How often or by date)</div>	<p>Date Added</p> <input style="width: 100%; height: 20px;" type="text"/>
<input type="checkbox"/> _____	<p>Date Added</p> <input style="width: 100%; height: 20px;" type="text"/>