

Exercise Information - Mary



Class	Description
Module	AG00 Data Collection – Intake
Exercise	Lesson 1
HOH Name	Mary XXXX
Programs Requested	Cash, SNAP, Medical
Scenario from Instructor Guide	<p>Mary, along with her daughter, Kim, has applied for Cash, Medical, and SNAP in your office. Process her application, conduct an intake interview, and collect data required to determine eligibility for programs requested.</p> <p>Mary has been working in sales for the past few years.</p> <p>Mary is divorced from Kim’s father, James. James owes court-ordered child support, but Mary hasn’t received any payments.</p> <p>Complete the intake process for Mary’s application using Data Collection.</p>
Assumptions	Assume all members have no felony convictions, are not veterans, are not migrant farmworkers.

Question	Answer
Application Information	Received from the ABE portal; Not MPE; No prior months coverage requested; \$155 in a Checking account, \$960 in gross income and \$450 in shelter expenses per month; she pays Heat, her appointment is today.
Head of Household	<p>Mary XXX, 08/20/1983, White, Non-Hispanic, Speaks English, Female, Divorced, Graduated High School and is not enrolled anywhere, US Citizen, Resident of Illinois. SSN: XXX-XX-XXXX</p> <p>Verifications: IL SoS Clearance; Federal Data Hub; Education/Relationships: Client Statement</p>
Household Address	Varies depending on office
Other Household Members #1	<p>Kim XXX, 09/17/2006, White, Non-Hispanic, English, Female (daughter), Never married, At home, Completed 1st grade, enrolled full-time at LaSalle Elementary School, US Citizen, Resident of IL, SSN: XXX-XX-XXXX</p> <p>Verifications: Client Statement, Social Security Card</p>
Absent Parent	<p>James Smith, Male, 05/15/1979, Mary’s Ex-husband, Divorced, White, Non-Hispanic, Married on 05/11/1996 in Cook County, Divorced on 11/17/2011</p> <p>Last known Address: 3401 N Clark St #2, Chicago, IL 60657</p> <p>Children: Kim</p> <p>Notes: Child support order issued on 3/1/2012 for \$150/child. James has paid nothing to-date.</p>
Income	Imani’s Fashions since 05/19/2009, Sales Associate, paid Bi-weekly, 30 day projection period, Wages, Salaries and Commissions,: date of earliest paystub

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Question	Answer
	<p>– 3 Fridays ago.</p> <p>Paystub for \$480 from last Friday: 60 hours, YES in projections, reported today Paystub for \$480 from 3 Fridays ago: 60 hours, YES in projections, reported today</p> <p>Verification: Client Statement (Will pend and add to Verification Checklist)</p> <p>*Assume “Has Individual Lost Employment/Individual on Strike” answers are no. Income IS accessible.</p>
Assets/Resources	<p>\$155 in Checking Account #523169 at Capitol Bank</p> <p>Verification: Bank Statement dated the 1st of last month</p>
Shelter Expenses	<p>\$450/month in rent, started on May 1st this year.</p> <p>Verification: Client Statement</p>
Other Questions Pages	<p><List applicable information></p>
Case Comments	<p><Insert any case comment text></p>