

**WRITTEN RESPONSE TO THE OFFICE OF THE INSPECTOR GENERAL**

Name of Service Provider: Fox D.C. Director: [REDACTED] OIG Case No. 8818-0010

I. For this case, was there a finding of substantiated allegations?  Yes  No  
 Were there Other Observations, requiring a Written Response?  Yes  No

II. NOTICE TO INDIVIDUAL AND LEGAL GUARDIAN (for substantiated cases). The individual and guardian (if a guardian exists) have been notified that the reported allegation was substantiated.  Yes  No Date: April 25, 2018

III. SERVICE PROVIDER=S RESPONSE TO OIG FINDINGS/RECOMMENDATIONS.

**DIRECTIONS FOR EACH COLUMN (Please use additional pages of this form if necessary to complete the report.)**

- X SERVICE PROVIDER'S RESPONSE. Summarize your action for each finding/recommendation.
- X PERSON RESPONSIBLE. Identify the person(s) responsible for each action, by name and/or job function.
- X DATES. Provide the date(s) when each action will be (1) initiated and (2) completed.

FINDINGS/RECOMMENDATIONS	SERVICE PROVIDER RESPONSE	PERSON(S) RESPONSIBLE	DATES FOR IMPLEMENTATION/COMPLETION	
The allegation of neglect is substantiated against [REDACTED] and [REDACTED].	An In-Service was completed with [REDACTED] and Fox staff regarding mechanical lift transfers.	[REDACTED]	12-8-17	12-20-17
	Pre-disciplinary meetings will be held for [REDACTED]	[REDACTED]	4-25-18	5-16-18

IV. APPROVAL BY AUTHORIZED REPRESENTATIVE. I have reviewed the above Written Response. I hereby approve it as the plan for correcting the Findings/Recommendations identified in the OIG investigation for this Case Number.

SIGNATURE: [REDACTED] representative	DATE: <u>5/8/18</u>	DHS Review: [REDACTED]	DATE: <u>5/9/18</u>
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