

WRITTEN RESPONSE TO THE OFFICE OF THE INSPECTOR GENERAL

Name of Service Provider: Clearbrook [REDACTED]

OIG Case No.: 1618-0066

- I. For this case, was there a finding of substantiated allegations? Yes No
 Were there Other Observations, requiring a Written Response? Yes No

II. NOTICE TO INDIVIDUAL AND LEGAL GUARDIAN (for substantiated cases). The individual and guardian (if a guardian exists) have been notified that the reported allegation was substantiated. Yes No Date: August 24, 2018

**RECEIVED
DHS**

SEP 25 2018

III. SERVICE PROVIDER'S RESPONSE TO OIG FINDINGS/RECOMMENDATIONS.

DIRECTIONS FOR EACH COLUMN (Please use additional pages of this form if necessary to complete the report.)

- X SERVICE PROVIDER'S RESPONSE: Summarize your action for each finding/recommendation.
 X PERSON RESPONSIBLE: Identify the person(s) responsible for each action, by name and/or job function.
 X DATES: Provide the date(s) when each action will be (1) initiated and (2) completed.

**DIVISION OF
DEVELOPMENTAL DISABILITIES**

OIG FINDINGS/RECOMMENDATIONS	SERVICE PROVIDER RESPONSE	PERSON(S) RESPONSIBLE	IMPLEMENTATION/COMPLETION	
<p>Pursuant to Title 59, Illinois Administrative Code, Chapter I, Part 50, Section 50.10, the allegation of neglect against Clearbrook is substantiated.</p> <p>Ensure appropriate photographs of injuries as required under 50.309(f) are taken and provided to OIG.</p> <p>Hire an additional staff during the 6:00 a.m. – 9:00 a.m. shift.</p>	<p>Photographs of injuries relating to abuse allegations will be completed by Clearbrook as necessary and provided to OIG.</p> <p>This shift opening continues to be listed on Clearbrook's weekly Jobline posting in addition to various external recruitment listings. Clearbrook continues to explore every option available to fill this opening.</p>	<p>[REDACTED]</p> <p>[REDACTED]</p>	<p>September 7, 2018</p> <p>June 2018</p>	<p>September 7, 2018</p> <p>Ongoing</p>

IV. APPROVAL BY AUTHORIZED REPRESENTATIVE. *I have reviewed the above Written Response. I hereby approve it as the plan for correcting the Findings/Recommendations identified in the OIG investigation for this Case Number.*

<p>SIGNATURE: [REDACTED]</p> <p style="text-align: right;"><i>Authorized Representative</i></p>	<p>DATE: <u>09.24.18</u></p>	<p>[REDACTED]</p>	<p>DATE: <u>09.25.18</u></p>
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