

# FREE TAX HELP

Ladder Up provides free income tax preparation and electronic filing for families with annual incomes up to \$56,000 and individuals with annual incomes up to \$30,000\*. IRS-certified volunteer tax preparers assist in filing federal and state income tax returns for tax year 2019, and, in some cases, for prior years. Most sites will be open between February 1 and April 15, 2020.

\*Subject to eligibility requirements - see [www.goladderup.org/TAP](http://www.goladderup.org/TAP) for more information

Ladder Up proveera preparación de impuestos gratis con la opción de mandar electrónicamente para familias con ingresos hasta \$56,000 e individuos con ingresos hasta \$30,000\* por el año. Voluntarios certificados por el IRS ayudaran a preparar sus impuestos federal y estatal para el año 2019 y, en algunos casos, para años anteriores. La mayoría de sitios estarán abiertos entre el 1 de febrero del 2020 hasta el 15 de abril del 2020.

\*Sujeto a requisitos de elegibilidad - visite [www.goladderup.org/TAP](http://www.goladderup.org/TAP) para obtener más información



## WHAT YOU NEED TO BRING:

- **Original** Social Security Card or ITIN for everyone that appears on your return.
- Photo I.D.
- All 2019 tax documents (W-2, 1099 forms, etc.)
- Checking and savings account and routing numbers
- Verification of health insurance if purchased through the Marketplace (Form 1095-A)
- Copy of your second or final property tax bill paid in 2019, if applicable
- Records of education-related expenses
- Copy of your 2018 return (if available)

## Ladder Up – Tax Assistance Program Sites and Hours - Chicago Tax sites will be open from February 1 through April 15, 2020.

For more information, including on emergency closures, please call **312-409-1555** or visit [www.goladderup.org/TAP](http://www.goladderup.org/TAP). Tax sites operate on a first-come, first-served basis (except for appointment-only sites listed below). Sites will close when they reach capacity, which may be much earlier than the publicized closing time, so please arrive early.

To make an appointment at one of the appointment-preferred sessions (noted below with a \*), please call **(312) 588-6900** or visit [www.goladderup.org/locations](http://www.goladderup.org/locations).

If you need to amend your return (Form 1040X and/or Form IL-1040-X), you must call **(312) 588-6900** to make an appointment. Ladder Up does not offer walk-in service for amended returns.

### AUBURN GRESHAM

Chicago Public Library – Thurgood Marshall  
7506 S. Racine  
Thurs, 11am-4pm  
Sat, 10am-1pm  
Also open on Sat, Jan 25  
Closed on Mar 5, 7, 12 & 14

### AUSTIN

Chicago Public Library – Austin  
5615 W. Race  
Sat, 10am-1pm

### BRIGHTON PARK

Greater Chicago Food Depository  
4100 W. Ann Lurie  
Tues, 1pm-7pm • Sat, 9am-12pm  
Also open on Sat, Jan 25

### BRONZEVILLE

Chicago Public Library – Chicago Bee  
3647 S. State  
Tues, 11am-4pm • Sat, 10am-1pm

### DUNNING

Wilbur Wright College  
4300 N. Narragansett  
Fri, 10am-4pm • Sat, 9am-12pm  
Closed on Fri, Apr 10 & Sat, Apr 11

### ENGLEWOOD

Kennedy-King College  
6343 S. Halsted (Building W), Rm W274  
Wed, 10am-4pm • Sat, 9am-12pm

### HERMOSA

WIC Food Center  
4620 W. Diversey  
Mon & Wed, 1pm-7pm  
Sat, 9am-12pm  
Closed Mon, Feb 17

### HUMBOLDT PARK

Chicago Public Library – Richard M. Daley (W. Humboldt)  
733 N. Kedzie  
Sat, 10am-1pm

### LITTLE VILLAGE

WIC Food Center  
2400 S. Kedzie  
Sat, 9am-12pm \*by appointment only – see appointment information above

### LOGAN SQUARE

WIC Food Center  
3110 W. Armitage  
Sat, 9am-12pm \*by appointment only – see appointment information above

### LOOP

Harold Washington Library  
400 S. State, 7th Floor  
Mon-Thur, 11am-7pm  
Fri & Sat, 10am-1pm  
Also open Jan 28-Jan 30, 11am-5pm  
Closed on Feb 12, Feb 17, Mar 2

### NORTH LAWNDALE

UCAN  
3605 W. Fillmore  
Mon, 4pm-7pm • Sat, 9am-2pm

### PILSEN

Benito Juarez Community Academy  
1450 W. Cermak  
Sat, 9am-12pm  
Also open on Sat, Jan 25  
Closed on Sat, Apr 11

### PULLMAN

Olive-Harvey College  
10001 S. Woodlawn  
Fri, 10am – 4pm • Sat, 9am-12pm  
Closed on Fri, Apr 10, and Sat, Apr 11

### UPTOWN

Truman College  
1145 W. Wilson, Cafeteria  
Mon-Thurs, 1pm-7pm  
Sat, 9am-12pm  
Also open on Thur, Jan 30  
Closed Feb 17, Apr 9, Apr 11

Ready to do your taxes online? Visit [www.goladderup.org/freefile](http://www.goladderup.org/freefile)



**Plan Ahead.** If you qualify for the Earned Income Tax Credit and/or the Additional Child Tax Credit, the IRS cannot issue your refund before February 15.



## QUE NECESITA TRAER:

- Tarjeta **original** de Seguro Social o ITIN para todas las personas que aparecerán en su declaración
- Foto credencial
- Todos documentos de impuestos del 2019 (W-2, formas 1099, etc.)
- Números de cuentas bancarias y número de ruta, si prefiere depósito directo
- Verificación de cobertura médica si la solicito por medios del Mercado de Seguros Médicos (Forma 1095-A)
- El Segundo (o último) recibo de impuestos para su propiedad pagado en el 2019
- Registros de gastos relacionados con colegiatura
- Copia de su declaración de impuestos de 2018 (si disponible)

### Other Tax Sites - Illinois

For up-to-date information about Illinois locations, dates and hours of free tax assistance, visit: [www.irs.gov/VITA](http://www.irs.gov/VITA).

## Ladder Up – Tax Assistance Program Sites and Hours - Outside Chicago Tax sites will be open from February 1 through April 15, 2020.

All suburban Tax Assistance Program sites will be open from 9am-12pm on Saturdays from February 1 through April 11, 2020, unless otherwise noted. Select sites also have weekday service hours noted below.

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### AURORA

Waubensee Community College  
18 S. River St., Room 344  
Wed, 5:30pm-8pm \*by appointment only  
– see appointment information above  
Sat, 9am-12pm (first come, first served)  
Also open on Sat, Jan 25

### CICERO

Unity Junior High School  
2100 S. Laramie Ave.  
Sat, 9am-12pm  
Closed Sat, Apr 4

### ELGIN

Judson University  
Lindner Tower  
500 W. River Rd., 3rd floor  
Wed, 5:30pm-8pm \*by appointment only  
Sat, 9am-12pm (first come, first served)  
Also open on Sat, Jan 25

### EVANSTON

Evanston Public Library  
1703 Orrington Ave.  
Sat, 10am-1pm  
Closed Sat, Feb 8

### MELROSE PARK

Our Lady of Mt. Carmel - Casa Esperanza  
1116 N. 22nd Ave.  
Sat, 9am-12pm

### PLAINFIELD

Plainfield Township Community Center  
15014 S. Des Plaines St.  
Sat, 9am-12pm

### SOUTHLAND

Bloom Township  
425 S. Halsted St.  
Mon, 5:30pm-8pm  
Sat, 9am-12pm  
Also open on Sat, Jan 25  
Closed Mon, Feb 17

### SPRINGFIELD

Family Service Center  
730 E. Vine St.  
Wed, 5:30pm-8pm  
Sat, 9am-12pm  
Also open on Sat, Jan 25

### WAUKEGAN

Catholic Charities Gary Graf Center  
914 8th St., 2nd floor  
Tues & Thurs, 5:30pm-8pm  
\*by appointment only - see appointment information above  
Sat, 10am-1pm (first come, first served)  
Also open on Sat, Jan 25

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