

REQUEST FOR EXCEPTION OF CONTRACT REQUIREMENTS

Provider: \_\_\_\_\_ FEIN: \_\_\_\_\_

Program: \_\_\_\_\_ DOC#: \_\_\_\_\_

Contract Exception Requested (cite specific contract provision): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

An exception to the above contract requirement is requested for the following reason(s):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE: *Approval will be determined based on the merit of the request. Automatic approval is not to be assumed.***

**(Department use only.)**

**Document #:** \_\_\_\_\_

**Exception Approved:** \_\_\_\_\_ **Exception Not Approved:** \_\_\_\_\_

**Exception not approved for the following reason(s):** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ **Date:** \_\_\_\_\_

**(Department Staff)**

**(May 2005)**

**cc: Monitoring Unit  
Billing Unit  
Office of Contract Administration**

REQUEST FOR EXCEPTION OF CONTRACT REQUIREMENTS

Provider: \_\_\_\_\_

FEIN: \_\_\_\_\_

Program: \_\_\_\_\_

DOC#: \_\_\_\_\_

COMMUNITY SERVICES AGREEMENT; ITEM 3. PAYMENT; G: Grant funds disbursed under this Agreement and held 30 days by the Provider will be placed in an interest-bearing account. All interest earned shall be considered grant funds and are subject to the same restrictions. Any exceptions to this requirement must be approved, in writing, by the Department. The provisions of the Illinois Grant Funds Recovery Act shall apply.

An exception to the above contract requirement is requested for the following reason(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE: Approval will be determined based on the merit of the request. Automatic approval is not to be assumed.**

**(Department use only.)**

**Document #:** \_\_\_\_\_

**Exception Approved:** \_\_\_\_\_ **Exception Not Approved:** \_\_\_\_\_

**Exception not approved for the following reason(s):** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**(Department Staff)**

**Date:** \_\_\_\_\_

**(May 2005)**

**cc: Monitoring Unit  
Billing Unit  
Office of Contract Administration**