

The November 1st Deadline is Approaching for Indirect Cost Rate Proposals.

The State of Illinois encourages its grantees (providers) to apply for an indirect cost rate through GATA's Centralized Indirect Cost System known as CARS and operated by vendor Crowe-Horwath.¹

CARS login URL: <https://solutions.crowehorwath.com/CARS/StateofIllinoisGOMB/Login.aspx>

- Default username is your email address
- Default password is GOMB@123

Grantees who received awards beginning on July 1, 2016 have a deadline of November 1, 2016 to do one of the following:

- declare their federally negotiated indirect cost rate,
- elect the de minimis rate of 10% of Modified Total Direct Costs (MTDC), if eligible (2 CFR 200.414 (f))
- negotiate an indirect cost rate with the State of Illinois, or
- elect to take no indirect cost rate (which would also apply to all future FY17 awards).

Some grantees have awards with execution dates much later than July 1, 2016; however, if services began on July 1, then grantees must assume a July 1 effective date and a November 1 deadline (the State extended the 90-day deadline to November 1 to allow grantees additional time for completion).

Some state agencies have not yet awarded grants. For grants other than those that started on July 1, 2016, grantees have 90 days from the execution date to declare their indirect cost rate choice.

Making a selection concerning the indirect cost rate must be done through the Crowe-Horwath CARS system. If it is not recorded in CARS, no indirect cost will be considered for current grants as well as any future FY 17 grants. An invitation to CARS is sent via email to the contact person listed in the GATA system only after the entity has completed both their Pre-qualification registration and their ICQ.

At a minimum, all grantees are encouraged to elect the de minimis rate of 10% MTDC. They can negotiate a full rate later in the fiscal year. The de minimis rate, once elected, may be used indefinitely until such a time the grantee decides to negotiate a rate with its Cognizant Agency, which it may do at any time.... Please remember that once a rate is negotiated by the grantee after using the de minimis rate, the grantee may not go back to the de minimis rate at a later date. The option to use the de minimis is over.

Grantees who are just starting the Indirect Cost Rate process in the CARS system may find the webinars helpful (see the links below). The Crowe Horwath staff can answer questions regarding the use of the templates in the CARS system but they are not responsible for consulting to develop a grantee's rate proposal.

Here are several useful training modules from the GATA website (www.grants.illinois.gov) :

- [Cost Principles - Basic Considerations](#)
- [Cost Principles - Items of Selected Cost](#)
- [Budget Template and Negotiated Indirect Cost Rate Agreement Overview](#)
- [Applying Indirect Cost Rates to the Budget Training](#)
- [State of Illinois Indirect Cost Rate Proposal \(ICRP\) training provided by Crowe Horwath](#)
- [How to use the NEW State of Illinois Indirect Cost Rate System](#)
- [How to reassign a user in the Illinois Indirect Cost Rate System](#) (reassigning user rights)

¹Please note that all grantees must complete their Pre-qualification and Fiscal and Administrative Risk Assessment (ICQ) prior to receiving an invitation to the Indirect Cost Rate (CARS) system. Grantees who have not yet completed those two requirements should contact their respective IDHS Program staff.