

Department of Human Services/Division of Mental Health

Policy for Funding Start-Up of Team Services

Program 800 - Front Door Diversion Program

POLICY:

- 1) In order to increase access to team services for clients served under the Program 800 – Front Door Diversion Program, DHS/DMH will permit grant dollars to be used for the start-up costs of Assertive Community Treatment (ACT) and Community Support Team (CST) programs. Start-up funds are for the purpose of acquiring and sustaining staff until the full team complement can be met and services billed for Medicaid reimbursement. Costs are limited to new team staff salary and fringes.
- 2) DMH will fund the first contract month at 100% of costs, the second month at 67% of costs, and the third month at 33% of costs. This is the equivalent of 2 months of funding at 100%. This is intended to allow providers to use the first month to hire and train the staff for the teams, who will then be expected to begin providing services to individuals referred by the second month. As the team builds its treatment roster, fee for service billing will account for the remaining percentages of costs in months two and three, and by the fourth contract month, the team should be in full operation, thus supporting its costs fully through billing for services provided.
- 3) New ACT and CST staff salary and fringes should be identified in the CSA line item budget in Personnel and Fringe Benefits categories in the title line of the Position with further explanation in the narrative of each category.