

IDHS Child Care Assistance Program
 Health and Safety Standards Monitoring Tool:
License Exempt Family Child Care
 October 2018

Child Care Program Information

Provider Name _____

Provider Address _____

Provider phone # _____ Non-Relative Relative Ages Served: _____

CCMS # _____ Gateways # _____

Monitor's Name _____

Date of Visit _____

The CCR&R License Exempt Monitor is a mandated reporter. If any abuse or neglect causing children to be in imminent danger is observed, they are required to stop the visit and call the DCFS hotline. 800-25-ABUSE (800-252-2873)

Based on the License Exempt (LE) Monitor's observations and discussion with the provider, the LE Monitor will indicate if the standard is met or not met. Not applicable (NA) or Not observed (NO) should only be used if that option is available for that standard.

1. Building and Physical Location Safety		Met	Not Met	NA	NO
1A	Indoor Safety				
1.A.1	Paint and plaster is not chipping or peeling off the walls or woodwork of the home - in areas where child care is being provided.				
1.A.2	There are at least two clear paths for exiting the home. Exit windows and doors are operable and clear from obstruction.				
1.A.3	There are working smoke detectors in the home: a minimum of one approved smoke detector in operating condition on every floor level, including basements and occupied attics and in any room where children are allowed to nap or sleep.				
1.A.4	There are working carbon monoxide detectors in the home: a minimum of one approved carbon monoxide detector in operating condition within 15 feet of rooms where children nap or sleep.				
1.A.5	The kitchen shall be equipped with readily accessible and operable fire extinguisher rated for Class A, B, and C fires. Extinguishers shall have a valid expiration date.				
1.A.6	Fixed space heaters, fireplaces, radiators, and other heating sources in areas occupied by children shall be separated by partitions or a sturdy barrier to prevent contact. Portable space heaters may not be used in a home during the hours that child care is provided.				
1.A.7	Choking hazards (e.g., small toys, art materials, buttons, coins, plastic bags, sharp or breakable objects, etc.) are kept away from children under the age of 3.				
1.A.8	Safety plugs or protective covers are in all electrical outlets/sockets that are accessible to children.				
1.A.9	Electrical cords and all window blind cords within children's reach are inaccessible or secured.				

<i>Indoor Safety Continued</i>		Met	Not Met	NA	NO
1.A.10	Hazardous materials are stored in their original containers and are locked up and/or out of reach of children. This includes, but is not limited to medications, cleaning materials, pesticides, etc.				
1.A.11	There is a working safety gate at the top or bottom of all indoor stairs when children under 30 months are present.				
1.A.12.a	Handguns are prohibited on the premises of the home except in the possession of peace officers or other adults who must possess a handgun as a condition of employment and who reside in the home. Ask provider if there is a peace officer or other adult who must possess a handgun as a condition of employment? <input type="checkbox"/> YES <input type="checkbox"/> NO If no move to 1.B				
1.A.12.b	Unlawful firearms are prohibited and any firearm, other than a handgun in the possession of a peace officer or other person as provided in subsection (a)(17), shall be kept in a disassembled state, without ammunition, in locked storage in a closet, cabinet, or other locked storage facility inaccessible to children. Ask the provider if this practice is being followed. [Met (yes)/Not met (no)]: Provider's initials:				
1B	Outdoor Safety Ask if there is an outdoor play area on the premises? Yes / No If yes, answer 1B1 & 1B2 If no, ask if there is a close by outdoor area the provider uses.				
1.B.1	Outdoor area of the property is free of hazards and animal feces, broken glass, sharp edges, nails or other items that can injure children.				
1.B.2	Barriers are used to restrict children from unsafe areas. Such areas include, but are not limited to swimming pools, open drainage ditches, wells or holes.				
2. Emergency Preparedness and Disaster Response		Met	Not Met	NA	NO
2A	There is a working telephone.				
2B	A list of emergency telephone numbers (e.g., police, poison control, etc.,) is posted near the telephone and/or in plain sight.				
2C	Written record on each child that includes the name(s) of the child's parent(s); the telephone number(s) at which the parent(s) can be reached during the hours the child is at the facility; an emergency contact in the event the parent(s) cannot be reached; and the number of hours each child is served.				
2D	A first aid kit is available in the home consisting of adhesive bandages, scissors, thermometer, non-permeable gloves, Poison Control Center telephone number (1-800-222-1222 or 1-800-942-5969), sterile gauze pads, adhesive tape, tweezers and mild soap.				
2E	Provider has an emergency plan (e.g., exit plan, plan to notify parents, etc.).				
2F	Provider has a written list of any/all allergies for each child, if applicable.				
3. General Health		Met	Not Met	NA	NO
3A	Infectious Disease Prevention & Control				
3.A.1	Proper handwashing procedures are followed by both the provider and the children.				
3.A.2	The environment is cleaned and sanitized daily.				
3.A.3	The provider uses disposable gloves for various activities (i.e., food prep, diapering, assisting w/toileting, handling emergencies/accidents).				
3.A.4	Provider has designated area for diapering.				

<i>General Health continued</i>		Met	Not Met	NA	NO
3B	Nutrition <i>Ask if the provider currently participates in a USDA food program. <input type="checkbox"/> YES <input type="checkbox"/> NO</i>				
3.B.1	Meals and snacks are provided to each child and are well balanced and nutritional. As applicable, meals and snacks are planned around children's food allergies or other special requests in accordance with a plan developed by both the parent and provider.				
3.B.2	Food prep and serving areas are clean and sanitized after each use. Area(s) are also free of any hazards, such as but not limited to, sharp objects, dangerous appliances, etc.,				
3C	Physical Activity				
3.C.1	Children are given an opportunity for safe, uninterrupted outdoor play most days.				
3.C.2	There are materials for outdoor play (e.g., bikes, riding toys, balls, books, etc.).				
3.C.3	There are materials for indoor play (e.g., blocks, cars, dolls).				
3D	Administration of Medication				
3.D.1	Medication is kept locked and/or out of reach of children.				
3.D.2	Provider has written parent's permission to administer medication - including prescription and over-the counter.				
3.D.3	Provider keeps a log of medication given to each individual child.				
4. Safe Sleep Practices (Only for programs serving infants)		Met	Not Met	NA	NO
4A	Infant sleeps alone in a crib, bassinette or pack and play. (birth – 15 months).				
4B	Infant is placed on their back to sleep. (birth -15 months).				
4C	Crib, portable crib, or pack and play mattress is positioned at the lowest levels.				
4D	Crib is free of all soft bedding such as pillows, sleep positioners, blankets, bumper pads and stuffed animals, etc.				
4E	Cribs meet current safety standards.				
4F	Sleeping infants are within hearing distance of the provider.				
5. Transportation (Only for programs providing transportation)		Met	Not Met	NA	NO
5A	Provider has written permission to transport children, and makes families aware of when, where, and how children are transported.				
5B	Only appropriately insured and licensed vehicles will be used to transport children.				
5C	Provider has appropriate license(s) to operate vehicle.				
5D	Children are never left unattended in vehicles.				

6. Training Documentation		Met	Not Met	NA	NO
6A	Provider had training certificate confirming that "Child Abuse/Neglect Mandated Reporter" has been completed.				
6B	Provider had documentation confirming that first aid/CPR has been completed and is current.				

Comments and Observations

Standard 1	
Standard 2	
Standard 3	
Standard 4	
Standard 5	
Standard 6	