



Day Care Partnership Monitor Checklist

1st Date: _____

2nd Date: _____

Family Bi-Weekly	Completed	Not Completed	Corrective Action
FPA			
Home Visits			
Social Services Referrals			
Health Bi-Weekly	Completed	Not Completed	Corrective Action
Tracking Sheet			
Daily Health Checklists			
Playground Daily Safety Checklist			
Bi-Weekly Staffing			
Bi-Weekly Staffing			



Day Care Partnership Monitor Checklist

1st Date: _____

2nd Date: _____

Fiscal - Monthly	Completed	Not Completed	Corrective Action
CCRS Applications			
CACFP Claim			
Inventory			
In-Kind			
Communications with Delegate			
Monthly Expenditure Report			



Day Care Partnership Monitor Checklist

1st Date: _____

2nd Date: _____

Education - Monthly	Completed	Not Completed	Corrective Action
Curriculum meets HS Requirements			
HS Qualified Teachers			
Ratio			
Group Size			
Cultural Materials & Spanish Language Books			
Spanish Speaker in Room			
Assessment (2 X/Season)			
Playground & Equipment			
Assessment Data Entry			
Family Literacy / RIF Events			
Staff Training			



Day Care Partnership Monitor Checklist

1st Date: _____

2nd Date: _____

Health - Monthly	Completed	Not Completed	Corrective Action
Child Health Files			
Nutritionist Consultant Visit & Report - by files copies to center			
I/T Room Medical Personnel Observation & Report			
Environmental Safety Checklist & Problem Correction			
Mental Health Observation			
Health - Monthly	Completed	Not Completed	Corrective Action
Parent Committee - Meetings			
Parent Council Meetings			
Parent Training			
Family Literacy/RIF Events			