



**THE EMERGENCY FOOD ASSISTANCE PROGRAM -  
FEDERALLY FUNDED EQUIPMENT INVENTORY WORKSHEET**

(Complete one (1) copy of this worksheet for each inventory item)

Date: \_\_\_\_\_

Foodbank: \_\_\_\_\_

Item Description: \_\_\_\_\_

Is this item tagged to indicate Federal Property? YES  NO

EFP Tag Number: \_\_\_\_\_

Serial Number: \_\_\_\_\_

Model Number: \_\_\_\_\_

Federal Stock Number: \_\_\_\_\_

National Award Number: \_\_\_\_\_

Titled by: Foodbank  Federal Government

Acquisition Date:		
Amount provided by recipient:	\$	
Amount provided by Federal Government:	\$	
Total acquisition cost:	\$	
Percentage of Federal Interest:	%	

Location of Item: \_\_\_\_\_

Condition of equipment: \_\_\_\_\_

Last Date location and condition verified: \_\_\_\_\_

Date of Disposal: \_\_\_\_\_

Sales Price: \$ \_\_\_\_\_

Method to determine Fair Market Value: \_\_\_\_\_

Was the Federal Government compensated for their portion of the value? YES  NO  N/A

Current Utilization: \_\_\_\_\_

Is the equipment still needed? YES  NO

Has the item been lost? YES  NO

Has the item been stolen? YES  NO

If Lost or Stolen, provide date of loss: \_\_\_\_\_

If Lost or Stolen, provide description of circumstances: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_