Appendix 7

Juvenile Justice Training and Technical Assistance FY18 Application Checklist

ALL Applications MUST include the following mandatory forms/attachments in the order identified below:

1. Uniform State Grant Application
2. Proposal Narrative
   - Executive Summary
   - Qualifications
   - Quality - Description of Program/Services
   - Evaluation
   - Budget Narrative
3. Attachments to Your Application
   - Attachment A – Job Description(s) for any grant funded personnel
   - Attachment B1 – Uniform Budget Template & Worksheet
   - Attachment B2 – Copy of Federal Form W9 for the Applicant Agency
   - Attachment B3 – Copy of currently approved NICRA if indirect costs are included

If Subcontractors will be used, also include the following:
   - Attachment C-Subcontractor Agreement
   - Attachment C1-Subcontractor Uniform Budget Template and Worksheet
   - Attachment C2-Copy of Federal Form W9 for the Subcontractor Agency
   - Attachment C3-Copy of approved NICRA for Subcontractor Agency if indirect costs are included