State of Illinois
Department of Human Services - IMSHS

Health Coordinator's Monthly Monitoring Checklist

Center:		Date:	

Activity and Documentation	Complete			Incomplete			Corrective Action
Level	1	2	3	1	2	3	
1. Child Health Files							
2. Nurtritionist Consultant visit and report							
3. I/T Room Medical personnel observation and report							
4. HSAC meeting and minutes							
5. Environmental Safety checklist and problem correction							
6. Daily Health Checks							