

Illinois Department of Human Services
Non-Competitive Notice of Funding Opportunity
Redeploy Illinois – Planning Grant / Program Site

A. Program Description

The intent of the Redeploy Illinois (RI) program is to grant funds to counties that will establish a continuum of local, community-based sanctions and treatment alternatives for juvenile offenders who would otherwise be incarcerated if those local services and sanctions were not available, as required by 730 ILCS 110/16.1. (See **Appendix A**)

Redeploy Eligible youth include any youth under the jurisdiction of the juvenile court, not currently in IDJJ, that is facing a possible commitment to IDJJ.

In exchange for these program funds, the provider agrees to reduce the number of Redeploy Illinois eligible commitments from that county by a minimum of 25% compared to the agreed upon baseline. Redeploy eligible commitments, for purposes of determining baselines and measuring reduction, exclude minors sentenced based upon a finding of guilt of first-degree murder or an offense which is a Class X forcible felony as defined in the Criminal Code of 1961.

The RI sites will assist the Department in identifying effective models to reduce commitments and guide replication efforts in other parts of the state. These funds will be used to help sites fill the gaps in the existing continuum of programs and services for delinquent youth, allowing counties to cost effectively serve youth locally and reduce their reliance on IDJJ.

Prior research provides solid evidence that community-based services for delinquent youth are more effective and less expensive than a sentence to secure confinement for a certain profile of youth offenders who are deemed likely to benefit from such services, since the cost of community-based programs is lower than the cost of incarceration.

Through Redeploy Illinois, counties will link each youth to a wide array of needed services and supports within his or her home community, as indicated through an individualized needs assessment. Services will be provided in the least restrictive manner possible, and include, but are not limited to, case management, court advocacy, education assistance, individual, family and/or group counseling, and crisis intervention.

Counties interested in becoming a full Redeploy Illinois program site must first participate in and complete the Redeploy Illinois Planning Grant process (Phase 1). The Redeploy Illinois Planning Grant is intended to allow counties to explore the possibility of becoming a full Redeploy Illinois Program site (Phase 2). Completing this planning process will enhance the county's ability to more effectively serve juveniles. The planning grant is intended to help the counties understand the initiative, its expectations, how it could positively impact their community and youth, and get a feel for their ability to meet the 25% commitment reduction requirement. This is important because this reduction requirement has been the most cited reason for counties not applying to be a Redeploy Illinois site because failure to meet this requirement may result in a financial penalty that must be paid by the county for every youth in excess of the requirement. Upon completion/submission of the Planning Grant Final Report, the Redeploy Illinois Oversight Board (RIOB) will invite those interested and eligible counties to submit a full Redeploy Program Site application for funding consideration (Phase 2).

For counties not eligible for the Redeploy Illinois Planning Grant / Program Site grant, the Redeploy Illinois Oversight Board also operates a Redeploy Focused Program. This program allows individual counties, not eligible for a full program site grant, to request Redeploy Illinois services for an individual youth. More information can be found about the Redeploy Focused program at: <http://www.redeployillinois.org/redeploy-illinois-focused-program>

This funding notice will provide the instruction necessary for counties interested in exploring and potentially becoming a Redeploy program site.

1. Phase 1 Planning Grant Deliverables

- A. The Provider will explore the possibility of Redeploy Illinois in the identified county. This will include, among other things, an analysis of:
1. Juvenile Justice related data
 2. Current services offered
 3. Services needed
 4. Strategies for service delivery
 5. Potential eligible populations
 6. Local governance of juvenile justice issues
 7. Data collection and analysis capabilities
 8. Estimated costs involving alternatives for delinquent youth
 9. The system's readiness for such a program
- B. Planning grant recipients will:
1. Participate in a minimum of one (1) site visits to existing Redeploy Illinois programs
 2. Participate in (3) Department arranged meetings
 3. Conduct an in-depth analysis of the case files of each participant committed from the county for the past 3 calendar years (2016, 2017, 2018) or newer if available.
 4. Submit a final detailed planning grant budget in the DHS CSA system within 7 business days of the issuance of the Notice of State Grant Award (NOSA).
 5. Submit a final report in the format provided by the Department, see **Appendix F**. This report will detail the work of the county, the activities undertaken, and the compiled results of the Planning grant process. This report will be due the Illinois Department of Human Services (IDHS) upon completion of the Planning Grant process – due date will vary.
 6. Provide monthly expenditure documentation reports in the format provided by the department. This report will be due to Illinois Department of Human Services (IDHS) on or before the 30th of each month for the preceding month documenting all expenditures through the end of the month.
 7. Provide monthly programmatic narrative reports in the format provided by the department. This report will be due to Illinois Department of Human Services (IDHS) on or before the 30th of each month for the preceding month documenting activities and progress of the planning grant.

NOTE: Information provided to the Department of Human Services may be shared with the Redeploy Illinois Oversight Board and may be included in the annual report to the Governor and General Assembly, or any other publication deemed appropriate by the Board.

2. Phase 2 Program Site Deliverables

- A. The county will establish and maintain a continuum of local, community-based sanctions and treatment alternatives for juvenile offenders who would otherwise be incarcerated if those local services and sanctions were not available, as required by 730 ILCS 110/16.1. Minors determined guilty of murder or a Class X forcible felony are eligible for services, however they are excluded from the baseline & penalty calculations.
- B. The county will commit to reducing the number of Redeploy Illinois eligible commitments from that county by a minimum of 25% compared to the agreed upon baseline.
- C. The funds shall be used by the county for purposes of serving, in community-based settings, youth involved in the juvenile justice system through the creation of evidence-based community programs that maintain public safety and promote positive outcomes for youth. The RI sites will assist the Department in identifying effective models to reduce commitments and guide replication efforts in other parts of the state.
- D. The county will implement policies that will include: 1) treating juveniles in the least restrictive manner while maintaining safety; 2) affirming local responsibility for services in the community; and 3) defining the role of the state and local jurisdictions in the care of youth in the justice system.
- E. The county will develop and manage a continuum of services and sanctions from least restrictive to most restrictive designed to intervene with youth involved with the juvenile justice system. The services may be provided directly by the provider or subcontracted out to other community organizations. Redeploy Illinois projects will use the graduated sanctions model as described by OJJDP. The graduated sanctions model is based upon the premise that each time a youth commits a crime there should be quick consequences to their behavior. As the seriousness or frequency of the crime increases then the consequences should also be more severe.
- F. The programs and services provided shall be culturally competent and research or evidenced based (EBP) as proven or promising practices. In addition, non-EBP services can be provided to supplement EBP services.
- G. Programs and services provided shall be consistent with the Illinois Juvenile Court Act of 1987 and with the following purposes and policies: 1) The juvenile justice system should protect the community, 2) impose accountability to victims and communities for violations of law, and 3) equip juvenile offenders with competencies to live responsibly and productively.
- H. The county will implement Balanced and Restorative Justice Strategies. Services will address one of the three components of Balanced and Restorative Justice: 1) accountability to the victim, 2) developing competencies in the youth, 3) community safety.
- I. The role of local government should be to oversee the provision of Redeploy services while insuring community safety. There should be local responsibility and authority for planning, organizing, and coordinating service resources in the community.

- J. Primary Population: The Redeploy program must be designed to target those youth who would otherwise be committed to IDJJ were it not for the Redeploy Illinois program and those youth at highest-risk for commitment to IDJJ.
- K. Each county may determine the specific primary population of juveniles it will serve through its Redeploy Illinois project, presuming they meet the Redeploy eligibility criteria: youth under the jurisdiction of the Juvenile Court at risk of IDJJ commitment, and a score of high to medium risk on YASI. Priority populations must be youth meeting this eligibility criterion who are facing commitment to IDJJ.
- L. Statewide data and data from existing sites indicate that there are three populations of juveniles most likely to benefit from and commonly targeted for Redeploy services. These are:
1. Juveniles committed as court evaluations or bring back orders;
 2. Nonviolent offenders; and
 3. Juveniles dually involved with the juvenile justice system and DCFS
- M. Racial and Ethnic Disparities (RED): The Illinois Department of Human Services and Redeploy Illinois Oversight Board are committed to reducing the racial and ethnic disparities in the juvenile justice system. It is expected that Redeploy Illinois will further this goal. As counties develop and manage their programs, it will be critical to understand the impact it will have on disproportionate minority contact. This impact must be monitored. In the event that the area to be served and the target population demonstrate the presence of gender, ethnic and/or racial disparity, the Annual plan will describe the program's plan to address and reduce the disparity. This could include the addition of programming that has been informed by research that addresses the unique aspects of gender, race, and/or ethnicity as associated with delinquency behavior.
- N. Impact on Secure Detention: Redeploy Illinois services are designed to divert youth from the Illinois Department of Juvenile Justice (IDJJ) without increasing commitments to detention. Reducing reliance on the Department of Juvenile Justice should not directly increase the use of local secure detention placements. It is understood that Illinois currently has excess detention bed capacity. Simply not committing a juvenile to the Department of Juvenile Justice and instead placing him/her in local secure detention is not an acceptable response. Each year, counties will have to demonstrate that the juveniles involved with Redeploy Illinois did not experience excessive secure detention stays. For purposes of this initiative, "excessive secure detention days" will be defined as more than 50% of the average length of stay in secure detention or IDJJ. For example, if current local practices result in juveniles spending 200 days, on average, in IDJJ then secure detention stays greater than 100 days for juveniles involved with the Redeploy Illinois program is considered excessive.
- O. YASI & Case Planning: Youth referred to the Redeploy program will receive a Youth Assessment and Screening Instrument (YASI). Each enrolled youth will have an initial YASI (conducted upon referral/enrollment). A closing YASI Reassessment will also be completed for each youth upon their exit of the Redeploy Illinois program.
- P. Each youth enrolled into the Redeploy program will have an individualized case plan developed that is based on the YASI and any additional completed assessments. The services provided to each juvenile shall be individualized and based upon assessed need.

- Q. Staff administering the YASI are required to participate in YASI training. These trainings will be made available by IDHS.
- R. **Background Checks:** Background checks are required for all program staff and volunteers who have the potential for contact with youth under 18. These background checks must be completed in advance of individuals working directly with youth. Such individuals will authorize such checks in writing and submit to fingerprinting when required. The agency shall retain the signed form authorizing the background check. All background check information, including the signed authorizing forms shall be maintained separately in a confidential file, apart from the employee's personnel records. Funded programs will be required to have a written protocol in place detailing the requirement for background checks; evidence of their completion; the protocol for reviewing and making determinations regarding results; etc. In no case shall a Person who has been indicated as the perpetrator of any of the child abuse/neglect allegations identified in 89 Ill. Adm. Code Section 385.50(a) be deemed fit for service that allows access to children.
- S. **Logic Model:** The Redeploy Illinois Logic Model (**Appendix B**) represents a logical framework that will be used by the Department and the RIOB to evaluate the effectiveness of the identified program model. The Logic Model depicts the intended outcomes expected as a direct result of the Provider successfully implementing the Strategies and associated Activities. Funded, providers will be held accountable for implementing the identified program Strategies. These will be measured and verified through a combination of 1) desk audits; 2) on-site reviews; and through program performance measures (Exhibits E and F).
- T. **Data Collection & Reporting:** Each site will be required to collect and report data to measure the following:
1. Number of juveniles committed to DJJ by age, gender, race, ethnicity, offense, and length of stay.
 2. Number of youth served, and number of juveniles committed to DJJ with a brief narrative of past efforts with each juvenile (submitted monthly with expenditure data).
 3. Impact on Detention – new admissions, length of stay, and average daily population of secure detention for the total juvenile population as well as the juveniles involved with Redeploy Illinois.
 4. Recidivism - positive outcome data of juveniles in the Redeploy Illinois program while actively involved in the program, six months after discharge from the program and twelve months after discharge. (Examples: school attendance/education level, diploma/GED, employment, and positive family relationships etc.).
 5. Recidivism - negative system outcome data of juveniles in the Redeploy Illinois program while actively involved in the program, six months after discharge from the program and twelve months after discharge. (Examples: new petitions or information filings, new incidents, commitments etc.).
 6. Impact on the disproportional use of secure confinement of minority youth in the system (detention, DJJ and other) and other points in the system targeted.
 7. Use of community-based alternatives.
 8. Number of Redeploy Illinois youth successfully completing probation requirements, during or after completion of Redeploy.
 9. Initial and Closing YASI data on Redeploy Illinois youth to assess the change in Dynamic Risk and Dynamic Protective Factors.

10. Education and Employment Status: Data including, but not limited to, number receiving services: Types of services and outcomes. Refer to Reporting Requirements for additional instructions.
- U. Meeting Attendance: Providers must budget for and plan to attend a minimum of two statewide Redeploy Illinois meetings per year in the central part of the state.
- V. Use of Funds: Funds will be used to support the Annual Plan and Budget approved by DHS that is intended to meet the goals of Redeploy Illinois. Redeploy Illinois funds may not be used for capital expenditures, renovations or remodeling, or personnel costs for probation. In addition, Redeploy Illinois funds shall not be used to duplicate existing services and programs or supplant existing county funded programs.
- W. Program Participant Eligibility: Any youth under the jurisdiction of the juvenile court, not currently in IDJJ, that is facing a possible commitment to IDJJ. Minors determined guilty of murder or a Class X forcible felony as defined in the Criminal Code of 1961 are eligible for services, however they are excluded from the baseline & penalty calculations.
- X. Program Strategies: Each Redeploy site is responsible for implementing the following strategies within their county:
1. Implement programming that diverts Redeploy eligible youth from IDJJ commitments.
 2. Implement policies that ensure local responsibility and authority for planning, organizing, and coordinating service resources in the community.
 3. Put in place a continuum of local, community-based graduated sanctions and treatment alternatives.
 4. Ensure appropriate risk and needs assessments are utilized.
 5. Develop, implement and complete individualized case plans based on identified needs from appropriate assessments.
 6. Provide community-based services to youth in the least restrictive setting possible
 7. Implement programming that is research or evidence-based as proven or promising.
 8. Implement non-traditional services and programs that supplement EBP.
 9. Offender accountability through restorative justice practices that ensure offenders understand how their actions have affected others and take responsibility for their actions.
 10. Empower communities to take responsibility for the well-being of its members.
 11. Increase youth competencies and protective factors.
 12. Ensure youth receive necessary mental health and substance abuse services.
 13. Ensure youth receive education and employment support services.
 14. Involve the family in the provision of services
 15. Connect eligible youth & families to mainstream benefits (SSI, Medicaid, TANF, SNAP, WIC etc.)
 16. Implement strategies that foster commitment and involvement of local stakeholders.
 17. Data driven decision making.
- Y. Program Activities: The following activities are commonly utilized by providers to successfully implement the above strategies. This is not to be considered an all-inclusive list.
1. Youth Assessment Screening Instrument (YASI)
 2. Cognitive Education and Treatment

3. Community Restorative Boards
4. Employment Services: Work Readiness; Job Seeking Skills; Job Maintenance Skills; etc.
5. Education Advocacy & Support; GED Enrollment/Support; Vocation Training; College Readiness; etc.
6. Global Positioning System Monitoring
7. Home Detention
8. Individualized Staffing
9. Mental Health Counseling and Treatment
10. Multidisciplinary Case Review Meetings
11. Parent/Family Support Services
12. Connect families to DHS Local Area Offices; ABE website, etc.
13. Positive Recreational Activities
14. Mentoring Services
15. Psychological and Psychiatric Evaluations
16. Substance Abuse Counseling and Treatment
17. Court Diversion Programs
18. Tele-Psychiatry
19. Transportation Services
20. Trauma screening/services
21. Victim-Related Services
22. Aggression Replacement Training
23. Washington Aggression Interruption Training
24. Functional Family Therapy
25. Multi-Systemic Therapy
26. Parenting with Love and Limits/Active Parenting
27. Conduct regular community stakeholder meetings
28. Educate the community about JJ System Practitioners and current Juvenile Research
29. Advocacy

Z. Each Redeploy Illinois site, when asked, must participate in a program evaluation as prescribed by the Department. The program site may be required to meet with evaluators regularly, submit data and assist the evaluators in having access to juveniles and their families for follow-up surveys.

AA. Penalties: Redeploy Illinois programs have agreed to reduce their juvenile commitments to IDJJ by 25% (*or other approved percentage as authorized in the Public Act*). This reduction is figured over a full 12 consecutive month time-period. This project period will match either the state fiscal year or a calendar year and will be agreed upon by the sites as part of their application/annual plan. The baseline is pre-determined and will be set for future years of Redeploy implementation. This baseline figure is calculated by averaging the number of Redeploy eligible commitments over a 3-year period. The data used to calculate these rates is data provided by the Illinois Department of Juvenile Justice.

The Redeploy Illinois Oversight Board, in accordance with the Public Act, is required to impose a penalty for each youth committed to IDJJ that exceeds the approved reduction requirement of the sites baseline number. Commitments will be grouped into two types: 1.) court evaluations and bring back orders (*pre-defined end/return date*) and 2.) full commitments (*no pre-*

determined end/return date). The maximum penalty for each court evaluation/bring back order may not exceed \$2,000 for each commitment. The maximum penalty for each full commitment may not exceed \$4,000. No penalty may be imposed on any site unless they exceed the approved reduction requirement of their baseline for the corresponding 12 consecutive month project period. Each excess commitment will be reviewed to ascertain commitment type. This forms the basis upon which any penalty may be calculated. The data used to calculate commitments for a given project period will be provided by the Illinois Department of Juvenile Justice.

Any Redeploy program found to have exceeded their reduction requirement will be subject to a Corrective Action Plan. The Redeploy Illinois Oversight Board will work with the program site to provide specific requirements and recommendations as part of a corrective action plan process. Penalties will not be imposed on a program site provided that they fully and successfully comply with the Board approved corrective action plan requirements and recommendations. Reduced penalties may be imposed for those sites that fully comply with the corrective action requirements and recommendations but fail to achieve the intended results. Full penalties may be imposed for those sites that do not comply with the corrective action process or for those that choose to accept the penalty in lieu of corrective action and terminate involvement in the program. The Redeploy Oversight Board will not impose a penalty upon any site for exceeding their reduction requirement until after an opportunity to address the issue(s) has been afforded through a corrective action plan process.

- BB. Provider must demonstrate an ongoing commitment to develop trauma informed capacity within the organization with a goal of achieving Trauma Informed Agency Status as recognized through the CBAT-O Assessment tool. Provider will participate in the CBAT-O Trauma Assessment process. Provider will engage in capacity building activities designed to obtain or maintain Trauma Informed status.

3. Performance Measures

Phase 1 – Planning Grant Performance Measures

- A. Completion and timely submission of a responsive Planning Grant Final Report
- B. Timely submission of monthly fiscal reports
- C. Timely submission of monthly programmatic reports
- D. Participation in DHS arranged meetings
- E. Participation in a site visit to an existing Redeploy program site

Phase 2 - Program Site Performance Measures

- A. Percent decrease in 12 Month IDJJ commitments of Redeploy Illinois Eligible youth from the approved three-year base line.
- B. Percent of youth referred to the program that are enrolled in the eCornerstone data system.
- C. Percent of youth accepted into the program that receive an initial full YASI.
- D. Percent of youth accepted into the program that have an individualized case plan.
- E. Percent of case plans that involve the family in the provision of services.
- F. Percent of youth who receive a YASI closing re-assessment at program exit.
- G. Percent of youth who successfully complete one or more case plan services.
- H. Percent of youth who experience increased protective factors.
- I. Percent of youth who experience decreased risk factors.
- J. Percent of case plans that address education and/or employment.

4. Performance Standards

Phase 1 – Planning Grant Performance Standards

- A. The Final Planning Grant Report will be submitted within 5 months on or before the established deadline. This report will include, at a minimum, an analysis of; Juvenile Justice related data; current services offered; services needed; Strategies for service delivery; potential eligible populations; local governance of juvenile justice issues; data collection and analysis capabilities; estimated cost involving alternatives for delinquent youth; and a read on the system's readiness for such a program. The report will also include the desire of the grantee to submit a Phase 2 – full site application and the corresponding service area.
- B. 100% of monthly fiscal reports will be submitted timely, 80% acceptable performance.
- C. 100% of monthly programmatic reports will be submitted timely, 80% acceptable performance.
- D. Grantee will participate in 100% of DHS arranged meetings, acceptable performance 100%.
- E. Grantee will participate in a minimum of one site visit to an existing Redeploy program site.

Phase 2 - Program Site Performance Standards

- A. Minimum 25% decrease in 12 – Month IDJJ commitments of Redeploy Eligible youth from the approved 3-year baseline identified in the agreement. *Redeploy eligible as defined in statute – NOT as it may be more narrowly defined by the site. Includes ALL IDJJ eligible commitments in the County or service area. A 12-month period will be the approved project period for each site.*
- B. 100% of youth referred to the program will be enrolled in the eCornerstone data system. *Number of youth referred will be collected as well as the number enrolled in the data system.*
- C. 100% of Redeploy Illinois youth accepted into the program will receive an initial full YASI. *Number of youth accepted will be collected as well as the number with a full YASI in the in the data system.*
- D. 100% of Redeploy Illinois youth accepted into the program will receive an individualized case plan. *Number of youth accepted will be collected and the number of youth with case plan.*
- E. 70% of case plans will involve the family in the provision of services. *Includes only those with case plans developed; Includes involvement in the development of the case plan and/or actually receiving services individually and/or as a family. Will look at number of case plans developed and number that involve the family.*
- F. 100% of Redeploy Illinois youth accepted into the program will receive a YASI closing re-assessment at program exit. *Includes only those youth that received an initial full YASI AND were accepted into the program and considers those with a closing assessment.*
- G. 70% of Redeploy Illinois youth will successfully complete one or more case plan services. *Includes only youth that had a case plan developed; includes only youth who have exited the program during the reporting period; includes completing case plan goals.*
- H. 65% of Redeploy Illinois youth will experience increased protective factors. *Includes only youth that had a case plan developed; includes only youth who have exited the program during the reporting period; includes an increase in YASI Dynamic Protective Scores- Initial vs. closing YASI in one or more targeted domains.*
- I. 65% of Redeploy Illinois youth will experience decreased risk factors. *Includes only youth that had a case plan developed; includes only youth who have exited the program during the reporting period; includes a decrease in YASI Dynamic Risk Scores- Initial vs. closing YASI in one or more targeted domains.*

- J. 70% of case plans will address education and/or employment. *Includes only youth that had a case plan developed; includes only youth who have exited the program during the reporting period.*

B. Funding Information

1. This award is funded with State General Revenue funding and does NOT have a match requirement.
2. This NOFO is considered a non-competitive application for funding.
3. In FY2020 the Department anticipates the availability of approximately \$525,000 in State General Revenue funds for the implementation of the Redeploy Illinois Planning Grant Phase of this application (Phase 1). The Department anticipates providing Planning Grant funding to all eligible and responsive applications.
4. Full Redeploy Illinois Program Sites (Phase 2). The Department and the RIOB will only offer the opportunity to submit an application for Phase 2 funding to those interested and eligible counties or groups of counties successfully completing the Planning Grant phase (Phase 1) of this NOFO and that also meet the minimum 3-year average eligible commitment requirement. The Department anticipates the capacity to fund all successful and eligible Phase 1 grantees under Phase 2 of this Funding Notice to become full Redeploy Illinois Program Sites as described herein.
5. Planning Grant awards will vary based on the number of counties involved in the planning grant and the number cases to be analyzed. Funds for planning may range from approximately \$5,000 to \$25,000 per eligible county. Applicants will submit a proposed budget under these guidelines and based on need. Final award amounts may vary.
6. The planning grant period will begin no sooner than February 12, 2020 and will continue for approximately of 5 months (June 1st, 2020). If upon submission of the Planning Grant Final Report you are determined to meet the eligibility criteria, you will be invited to submit a full site application. The full site application must be submitted as described herein within 30 days of receiving the invitation to apply. Upon review and possible required revisions, full site funding will be awarded with an expected grant start date of 7/1/2020. This grant will continue through 6/30/2021 and based on performance and continued GATA pre-qualification and good standing may be eligible to apply for additional 1-year non-competitive renewal grant awards.
7. Phase 1 Planning Grant expenditures will ONLY be authorized if spent on Redeploy planning grant activities. These may be administrative and planning expenditures directly related to the grant. There is NO cap on direct administrative expenditures. Grant expenditures may NOT include probation officer staff or equipment purchases. Acceptable expenditures may include, but not be limited to: existing staff overtime (including probation officer staff), office expenses, meeting expenses, site visit expenses, contractual/consultant fees, data collection, entry & analysis, report writing, travel, and attendance at Department arranged meetings.
8. Funding allocated under Phase 2 is intended to provide direct services to youth. It is expected that administrative costs, both direct and indirect, will represent a small portion of the overall program budget.
9. By law, for Phase 1 and Phase 2, personnel costs for probation are an unallowable expenditure under this grant program.
10. Proposed project budgets and narratives must be sufficiently detailed and justified to be approved by DHS. Successful applicants will NOT receive a grant agreement until after their budget has been approved through the CSA system. Phase 1 applicants should refer to **Appendix J** for additional instructions for registering and completing budgets in the CSA system, and Phase 2 applicants should refer to **Appendix O** for additional instructions for registering and completing budgets in the CSA system.

11. Subcontractor Agreement(s) and budgets must be pre-approved by the Department and on file with the Department. Subcontractors are subject to all provisions of this Agreement. The successful Applicant Agency shall retain sole responsibility for the performance of the subcontractor. Subcontractor budgets are not entered in CSA, and the forms can be found via link listed in **Appendix J** for Phase 1 applicants and in **Appendix O** for Phase 2 applicants.
12. Pre-Award costs will be allowed under the following conditions: 1.) the applicant must have received and accepted the Notice of State award (NOSA) AND, 2.) have an approved FY20 budget in the CSA system for this award, AND 3.) may NOT incur pre-award costs prior to the date of the NOSA and in no case, will pre-award costs be allowed prior to the release date of this NOFO.
13. All funding is subject to sufficient appropriations.

The release of this NOFO does not obligate the Illinois Department of Human Services to make an award. Work cannot begin until a contract is fully executed by the Department.

C. Eligibility Information

1. Eligible Applicants

A. Phase One, Planning Grant

This Planning Grant funding opportunity is limited to those county units of government who:

- are in a county that does NOT currently receive a Redeploy Illinois full site grant, and
- have committed on average over the past 3 calendar years (2016, 2017 and 2018) 10 or more Redeploy eligible youth to IDJJ.

Counties that have previously received a Redeploy Illinois full site grant, counties that have previously completed a Redeploy Illinois Planning Grant, and counties that have NOT previously completed a Redeploy Illinois Planning Grant are all eligible to apply provided that they meet the two criteria identified above.

B. Phase Two, Redeploy Program Site

Once the Phase 1 Planning Grant is completed and the final report is submitted as directed, interested and eligible applicants will be invited to submit a full site application for consideration.

Interested and eligible is defined as those county units of government who:

- Submitted a complete and responsive Planning Grant Final Report (PGFR)
- Indicate in the PGFR a desire to submit a full site application for consideration
- Indicate in the PGFR the specific county or counties to be targeted for a full site
 - At least one county in the proposed application must have successfully completed a Redeploy Planning Grant to be eligible to apply.
- and, the County proposed in the PGFR meet IDJJ commitment eligibility criteria:
 - Previous 3-year average Redeploy eligible commitments (as defined below) are 10 or greater (this would be a combined number if multiple counties).

Redeploy Eligible youth include any youth under the jurisdiction of the juvenile court, not currently in IDJJ, that is facing a possible commitment to IDJJ. For purposes of calculating the 3-year average and baseline, Redeploy eligible commitments exclude minors sentenced based upon a finding of guilt of first-degree murder or an offense

which is a Class X forcible felony as defined in the Criminal Code of 1961.

Refer to **Appendix D** for the most recent commitment data for each eligible planning grant county. This is a listing of Redeploy eligible commitments to the Illinois Department of Juvenile Justice.

All applicants are required to provide the requested information as outlined in this NOFO to be considered for Phase 1 funding beginning in FY2020 and Phase 2 funding to begin in FY2021. Successful applications under each Phase will serve as the applicant's implementation/program plan.

2. Pre-Qualification

Applicant entities will not be eligible to apply for a grant award until they have pre-qualified through the Grant Accountability and Transparency Act (GATA) Grantee Portal, www.grants.illinois.gov Grantee Links tab. Registration and pre-qualification are required annually. During pre-qualification, verifications are performed including a check of federal Debarred and Suspended status on the Illinois Stop Payment List and good standing with the Secretary of State. An automated email notification is sent to the entity alerting them of "qualified" status or providing information about how to remediate a negative verification (e.g., inactive DUNS, not in good standing with the Secretary of State). A federal Debarred and Suspended status cannot be remediated. Applicants must be pre-qualified, therefore, applications from entities that have not completed the GATA pre-qualification process prior to the due date of this application will NOT be reviewed and will NOT be considered for funding. **A statement indicating the applicant has completed Pre-Qualification steps and is currently Pre-Qualified will be required with the application.** A screenshot indicating the applicant has completed Pre-Qualification steps and is currently Pre-Qualified will also be accepted.

The Provider's proposed budget must be entered into the CSA system. The completed budget must be electronically signed and submitted in the CSA system, and a printed copy of the signed and submitted budget must be included with the application. To do this, the following is required: at a minimum, the applicant agency's Chief Executive Officer (CEO) or equivalent, or the Chief Financial Officer (CFO) or equivalent must be registered in the CSA system to electronically sign the required budget documents prior to submission. Budgets not submitted as described here and by the due date and time will **not** be considered.

For more information about submitting a budget in the CSA system, Phase one applicants refer to **Appendix J** and Phase 2 applicants refer to **Appendix O**. Information can also be found here: http://www.dhs.state.il.us/OneNetLibrary/27896/documents/Contracts/FY18-GATA-Budgets/DHSBudgetTrainingManual_Revision_3_28_18.pdf.

3. Dun and Bradstreet Universal Numbering System (DUNS) Number and System for Award Management (SAM)

Each applicant is required to:

- a) Be registered in SAM before submitting the application. The following link provides a connection for SAM registration: <https://www.sam.gov/SAM/>;
- b) provide a valid DUNS number in its application; and

- c) continue to maintain an active SAM registration with current information at all times in which the applicant has an active Federal, Federal pass-through or State award or an application or plan under consideration by a Federal or State awarding agency.

DHS may not make a Federal pass-through or State award to an applicant until the applicant has complied with all applicable DUNS and SAM requirements and, if an applicant has not fully complied with the requirements by the time DHS is ready to make the award, DHS may determine that the applicant is not qualified to receive the award and use that determination as a basis for making the award to another applicant.

4. Unique entity identifier and System for Award Management (SAM)

Each applicant is required to: (i) Be registered in SAM before submitting its application; (ii) provide a valid unique entity identifier in its application; and (iii) continue to maintain an active SAM registration with current information at all times during which it has an active award or an application or plan under consideration by the Department.

The Department may not make an award to an applicant until the applicant has complied with all applicable unique entity identifier and SAM requirements and, if an applicant has not fully complied with the requirements by the time the Department is ready to make an award, the Department may determine that the applicant is not qualified to receive an award and use that determination as a basis for making an award to another applicant. Please refer to *Section C. Eligibility Information & Grant Funding Requirements* for additional information and detail regarding SAM.

5. Pre-Award Requirements

The pre-award process includes a financial and administrative risk assessment utilizing an Internal Controls Questionnaire (ICQ) and a Programmatic Risk Assessment (PRA). The PRA must be completed for each separate grant for which an applicant intends to apply every year. The Department may NOT issue a Notice of Award or a Grant Agreement to any applicant that does not have a submitted and approved FY20 ICQ and a submitted and complete FY20 PRA for the Redeploy Illinois program. While these are NOT required prior to submitting the application, they are required prior to the Department issuing an award.

Applicants that have not completed an FY20 ICQ and/or an FY20 PRA at the time of application will be contacted by the Department to complete these Pre-Award requirements.

These grantee pre-award requirements are mandated by Federal Uniform Guidance (2 CFR 200) and the Grant Accountability and Transparency Act (GATA). Grantees must complete these requirements prior to receiving a grant award from the State of Illinois.

6. Mandatory Requirements of Applicant

The Mandatory Requirements are essential items that must be met by the Applicant. If any Mandatory Requirement is not met, the responding Applicant's entire proposal will not be considered. If all responding applicants fail to meet a particular mandatory requirement, that mandatory requirement may, at the sole discretion of the State, be removed from the Mandatory Requirements so the evaluation process may continue. However, this does not obligate DHS to make an award to any applicant that fails to meet all mandatory requirements.

- A. **Technology:** Agencies awarded funds through this funding notice must have a computer that meets the following minimum specifications for the purpose of utilizing the required DHS eCornerstone web-based reporting system and the receipt/submission of electronic program and fiscal information:
- Internet access, preferably high-speed
 - Email capability
 - Microsoft Excel
 - Microsoft Word
 - Adobe Reader
- B. **State and Federal Laws and Regulations:** The agency awarded funds through this NOFO must agree to comply with all applicable provisions of state and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: The Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), The Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*), The United States Civil Rights Act of 1964 (as amended) (42 USC 2000a-and 2000H-6), Section 504 of the Rehabilitation Act of 1973 (29 USC 794), The Americans with Disabilities Act of 1990 (42 USC 12101 *et seq.*), and The Age Discrimination Act (42 USC 6101 *et seq.*).

7. Cost Sharing or Match Requirements

Providers are NOT required to provide in-kind and/or financial match

8. Grant funds – Use Requirements

All applicants will use grant funds according to the guidelines, conditions and parameters set forth in this funding notice and in compliance with federal statutes, regulations and the terms and conditions of any applicable federal awards.

Please refer to 2 CFR 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, PART 200 Subpart E - Cost Principles to determine the appropriateness of costs.

A. Allowable costs:

Allowable costs are those that are necessary and reasonable based on the activity(ies) contained in the Scope of Work, are justified in the Budget Narrative, and are allowable under Subpart E of 2 CFR 200. Funding allocated under these grants is intended to provide direct services to youth. It is expected that administrative costs, both direct and indirect, will represent a small portion of the overall program budget. Any budget deemed to include inappropriate or excessive administrative costs will not be approved. Program budgets and narratives must detail how all proposed expenditures are necessary for program implementation.

B. Unallowable costs

Please refer to 2 CFR 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, PART 200 Subpart E – Cost Principles to determine the appropriateness of costs. In addition, and specific to this grant, the following costs will be unallowable without specific prior written approval from DHS:

1. Personnel costs for Probation are prohibited under the Redeploy Illinois Public Act.
2. Entertainment costs, except where specific costs that might otherwise be considered entertainment have a programmatic purpose and are authorized in the approved budget (2 CFR 200.438)

3. Capital expenditures for general purpose equipment, including any vehicle regardless of cost, buildings, and land (2 CFR 200.439)
 4. Capital expenditures for improvements to land, buildings, or equipment which materially increase their value or useful life (2 CFR 200.439)
 5. Food, and other goods or services for personal use of the grantee's employees, contractors, or consultants of the grantee unless authorized as per diem under the State of Illinois Governor's Travel Control Board (2 CFR 200.445).
 6. Deposits for items, services, or space
- C. **Limitation of Use of Award funds for Employee Compensation:** With respect to any award over \$250,000, recipients may not use federal funds to pay total cash compensation to any employee that exceeds 110% of the maximum annual salary payable to a member of the Federal Government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. A salary table is available at the U.S. Office of Personnel Management website <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2017/ES.pdf>

D. **Indirect cost requirements**

In order to charge indirect costs to this grant, the applicant organization must have a Federal or State annually negotiated indirect cost rate agreement (NICRA) or must elect to use the De Minimis Rate.

Every organization that receives an FY2020 state award must make an indirect cost rate proposal or election in the Crowe Activity Review System (CARS), including organizations that are choosing not to claim payment for indirect costs.

CARS URL: <https://solutions.crowehorwath.com/CARS/StateofIllinoisGOMB/Login.aspx>

Indirect Cost Rate Election:

1. **Federally Negotiated Rate.** Organizations that receive direct federal funding may have an indirect cost rate that was negotiated with the Federal Cognizant Agency. Illinois will accept the federally negotiated rate. The organization must provide a copy of the federal NICRA with **Attachment 1**.
2. **State Negotiated Rate.** The organization must negotiate an indirect cost rate with the State of Illinois by completing an indirect cost rate proposal in the CARS system if they do not have Federally Negotiated Rate or elect to use the De Minimis Rate.
3. **De Minimis Rate.** An organization that has never received a Federal or State Negotiated Rate may elect a de Minimis rate of 10% of **modified total direct cost (MTDC)**. Once established, the de Minimis rate may be used indefinitely. The State of Illinois must verify the calculation of the MTDC annually in order to accept the de Minimis rate. If programs elect to use the De Minimis rate, it is **critical** that program budgets accurately calculate the MTDC base. Please see the regulation below and note the exclusions to MTDC.

2 CFR § 200.68 Modified Total Direct Cost (MTDC).

MTDC means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and subawards and subcontracts up to the first \$25,000 of each subaward or subcontract (regardless of the period of performance of the subawards and subcontracts under the award). MTDC excludes equipment,

capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward and subcontract in excess of \$25,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant agency for indirect costs.

- E. **"No Rate"**: Grantees have discretion not to claim payment for indirect costs. Grantees that elect not to claim indirect costs cannot be reimbursed for indirect costs. The organization must record an election of "No Indirect Costs" into CARS.

Crowe Activity Review System (CARS).

CARS will allow your organization to document your already established federally approved indirect cost rate, complete an indirect cost rate proposal (see State Negotiated Rate above), elect to charge the De Minimis rate (10%) of modified total direct costs (MTDC), or select that no reimbursement of indirect costs will be requested. Submission requirements are located on page 2 of the Uniform Budget Template as well as 2 CFR 200 Appendices IV, V & VII.

1. Organizations which have not previously made an indirect cost rate election must submit an election (and indirect cost rate proposal, if necessary) immediately and no later than 3 months after receiving an award notification or invitation to the CARS system.
2. Organizations that have previously established an indirect cost rate election must submit a new indirect cost rate election immediately and no later than 6 months after the close of their organization's fiscal year.
3. Every organization must make an indirect cost rate election in CARS even if the organization is choosing De Minimis Rate or "no rate". Organizations that do not make an election or submission inside the CARS system within the required timeframes will not be allowed to claim indirect cost reimbursement.
4. For more information, see <https://www.illinois.gov/sites/GATA/Pages/default.aspx>.

F. Administrative costs

It is expected that administrative costs, both direct and indirect, will represent a small portion of the overall program budget. Program budgets and narratives will detail how all proposed expenditures are directly necessary for program implementation and will distinguish between Indirect/Direct Administrative and Direct Program expenses. Any budget deemed to include inappropriate or excessive administrative costs will not be approved. *At no time may the approved NICRA be exceeded under this agreement. Documentation will be required to verify the approved NICRA.*

G. Simplified Acquisition Threshold

Potential grantees under this funding announcement may receive an award in excess of the Simplified Acquisition Threshold, currently \$250,000 (Refer to 2CFR200 Section 200.88). Therefore, the grantee must be aware of the following regarding the Simplified Acquisition Threshold as it will be applicable to any qualifying sub award:

- That the grantee agency, prior to making a sub-award with a total amount of funds greater than the simplified acquisition threshold, is required to review and consider any information about the applicant that is in the designated integrity and

performance system accessible through SAM (currently FAPIIS) (see 41 U.S.C. 2313);

- That an applicant, at its option, may review information in the designated integrity and performance systems accessible through SAM and comment on any information about itself that the awarding agency previously entered and is currently in the designated integrity and performance system accessible through SAM;
- That the awarding agency will consider any comments by the applicant, in addition to the other information in the designated integrity and performance system, in making a judgment about the applicant's integrity, business ethics, and record of performance under awards when completing the review of risk posed by applicants as described in §200.205 awarding agency review of risk posed by applicants.

9. Additional Requirements

- A. Service Areas: Proposed services areas must include one full county with the exception of Cook County which must include one or more distinct geographic areas as provided for in the Redeploy statute (Refer to **Appendix A**) and must meet the minimum commitment requirement.
- B. Baselines & Project Periods: Project periods and baselines will be determined as part of the Phase 2 full site application and grant process and will be based on official IDJJ Redeploy eligible commitment data for the previous 3-year period. (Refer to **Appendix D** for the most recent available data). Note: It is likely that more current IDJJ data will be available and utilized to determine full site eligibility. These data are anticipated in two to three months and will be shared with successful Planning Grant applicants.
- C. Phase 2 Applicants must commit to becoming trauma-informed and demonstrate an ongoing commitment to developing/maintaining trauma informed agency status/capacity within the organization. Training and technical assistance will be made available to successful applicants to achieve/maintain this status.
- D. Program Evaluation Reporting Requirements: Phase 2 Providers will be required to participate in evaluation efforts as directed by the Department and/or its subcontractor(s) and collect and report data accordingly. All Providers are required to utilize the Department's eCornerstone web-based reporting system for all youth served. Providers will be required to report quarterly and annually regarding program performance measures and outcomes. Providers will be required to participate in a Department directed Performance and Standards Assessment review. Additional data and information may be requested throughout the year as determined by the Department
- E. Training and Technical Assistance: Programs must agree to receive consultation technical assistance from authorized representatives of the Department. The program and collaborating partners will be required to be in attendance at site visits. Programs will be required to attend regular meetings and training as provided by the Department or a subcontractor of the Department and should budget accordingly.
- F. Sectarian Issue: Provider organizations may not expend federal or state funds for sectarian instruction, worship, prayer or to proselytize. If the Provider organization is a faith-based or a religious organization that offers such activities, these activities shall be voluntary for the individuals receiving services and offered separately from the program.
- G. Background Checks: Background checks are required for **all program staff and volunteers** who have the potential for contact with youth under 18. These background checks must be completed in advance of individuals working directly with youth. Such individuals will authorize such checks in writing and submit to fingerprinting when required. The agency shall

retain the signed form authorizing the background check. All background check information, including the signed authorizing forms shall be maintained separately in a confidential file, apart from the employee's personnel records. Funded programs will be required to have a written protocol in place detailing the requirement for background checks; evidence of their completion; the protocol for reviewing and making determinations regarding results; etc. In no case shall a Person who has been indicated as the perpetrator of any of the child abuse/neglect allegations identified in 89 Ill. Adm. Code Section 385.50(a) be deemed fit for service that allows access to children.

- H. Child Abuse/Neglect Reporting Mandate: Per the Abused and Neglected Child Reporting Act (ANCRA, 325 ILCS 5/4), mandated reporters are professionals who may work with children in the course of their professional duties. Mandated reporters are required to report suspected child maltreatment immediately when they have "reasonable cause to believe that a child known to them in their professional or official capacity may be an abused or neglected child" (ANCRA Sec.4). This is done by calling the Illinois Department of Children and Family Services (DCFS) Hotline at 1-800-252-2873 or 1-800-25ABUSE. Programs funded through this grant opportunity must review ANCRA and, where appropriate, have a written protocol for identifying and reporting suspected child maltreatment.
- I. Hiring and Employment Policy: It is the policy of the Department to encourage cultural diversity in the work environment and to promote employment opportunities through its programs. The Department philosophy is that the program workforce should appropriately reflect the populations to be served, with special attention given to hiring individuals indigenous to those communities. Consistent with Department policy, whenever a position becomes available, funded programs are encouraged to consider TANF clients for employment, contingent upon their qualifications in the areas of education and work experience.

D. Application and Submission Information

1. Address to Request Application Package.

Application materials are provided throughout this announcement. Appendices will be made available in user/printer friendly format and may be found on the Illinois Department of Human Services web site at [this link](#). Additional copies may be obtained by contacting the contact person listed below.

Each applicant must have access to the internet. The Department's web site will contain information regarding the NOFO and materials necessary for submission. Questions and answers will also be posted on the Department's website as described later in this announcement. It is the responsibility of each applicant to monitor that web site and comply with any instructions or requirements relating to the NOFO.

Contact Person

Erica Hughes, Program Coordinator
IDHS, Division of Family & Community Services
Bureau of Youth Intervention Services
823 East Monroe
Springfield, Illinois 62701
DHS.YouthServicesInfo@illinois.gov
Phone: 217-872-4764

2. Content and Form of Application Submission.

A. Proposal Narrative Content - Phase One, Redeploy Planning Grant

Applicants must submit a proposal that contains a narrative that includes the information outlined below. **Each section must have a heading that corresponds to the headings listed below.** If the Applicant believes that the subject has been adequately addressed in another part of the application narrative, then a cross-reference to the appropriate part of the narrative must be provided. The narrative portion must follow the guidelines set for and must be in the order requested. If a county receives an award through this NOFO the proposal will become the application/local program plan. The application/plan will be the basis for monitoring compliance by DHS.

1. Service Area – please describe the County or Counties that will be targeted by the Planning Grant. If multiple counties, please explain the decision to include multiple. Indicate which county will take the lead in the planning grant process and serve as the grantee.
2. Please describe the reason your county or group of counties is interested in pursuing a Redeploy Illinois Planning Grant.
3. Discuss what you plan to gain from a Redeploy Planning Grant.
4. Please review the Planning Grant Final Report document included in this funding notice as **Appendix F**. This will provide additional detail as the requirements of the Planning Grant. Describe how an in-depth analysis of the case files of each participant committed from the county for the past 3 calendar years (2016, 2017, 2018) or newer if available, will be conducted. Describe in detail your plan to conduct the system analysis etc. Among other things, within each county, the applicant will be required to conduct an analysis of:
 - a. Juvenile Justice related data
 - b. Current services offered
 - c. Services needed
 - d. Strategies for service delivery
 - e. Potential eligible populations
 - f. Local governance of juvenile justice issues
 - g. Data collection and analysis capabilities
 - h. Estimated costs involving alternatives for delinquent youth
 - i. The system’s readiness for such a program
5. If your plan includes sub-contracting with another entity for a portion of the work, please explain how the entity(ies) was selected and why they are the best entity to do the work. If sub-contractors will be used, please complete **Appendix I** and provide a copy of the signed or draft sub-contract and accompanying PDF version of the Uniform Grant Budget (Link found in **Appendix J**).
6. Include a statement of commitment to participate in a minimum of one (1) site visit to an existing Juvenile Redeploy Illinois program and three (3) Department arranged meetings/trainings.
7. Please complete the forms found in **Appendix E**, **Appendix G**, and **Appendix H**. These forms will be included with your Phase 1 application package submission as **Attachment 2, 3 and 4** respectively.
8. If subcontractors are being utilized, please complete the form found in **Appendix N** and include as **Attachment 5** in your application package. Also included in **Attachment 5** will be copies of corresponding subcontractor agreements. Note: Subcontractor budgets

and narratives will be included in **Attachment 5** with the Application Budget and Narrative.

9. This section is available for you to provide any other information that you would like the Redeploy Illinois Oversight Board to consider about your proposed program.

B. Uniform Grant Budget - Phase One, Redeploy Planning

Please complete the Uniform Grant Budget in the CSA system for FY2020 and include a copy of the submitted budget as **Attachment 1** of the application.

C. Proposal Narrative Content - Phase Two, Redeploy Program Site

Upon invitation from the RIOB, applicants must submit a proposal that contains the local plan mandated by the Public Act, and including the information outlined below. **Each section must have a heading that corresponds to the headings listed below.** If the Applicant believes that the subject has been adequately addressed in another part of the application narrative, then a cross-reference to the appropriate part of the narrative must be provided. The narrative portion must follow the page guidelines set for each section and must be in the order requested. If a county receives an award through this NOFO the proposal will become the application/local program plan. The application/plan will be the basis for monitoring compliance by DHS.

1. Executive Summary

The Executive Summary will serve as a stand-alone document that may be shared with various state-level stakeholders and others requesting a brief overview of each funded project. Therefore, applicants should be concise and direct in their description. At a minimum, each of the following should be addressed in the Executive Summary.

- a. Service Area
- b. County / Community Description/Highlights
- c. Identified Need
- d. Target Population
- e. Approved Baseline and Minimum Target Reduction
- f. Services to be Implemented/Developed/Expanded
- g. Goals and Objectives / Expected Outcomes
- h. Estimated number of youth to be served (annually)
- i. Total amount of funds requested through this grant

2. Need – Description of Need

- a. Describe the area to be served. Identify the county to be served.
- b. Provide information about the juvenile justice population in the service area. When possible, data should be sorted by appropriate age range, gender, and race/ethnicity.
- c. Describe in detail a profile of the youths committed to DJJ during the 3-year period of your planning grant. Provide a description of the youth committed during the past three fiscal years (2016, 2017 and 2018) or newer if available.
- d. State whether the data indicate that the area to be served and the Redeploy eligible target population demonstrate the presence of gender, ethnic and/or racial disparity. Provide data to support these findings.
- e. Provide additional information as appropriate.

3. Capacity - Agency Qualifications/Organizational Capacity

The purpose of this section is for the applicant to present an accurate picture of the program structural capacity; program referral, intake and acceptance policies and procedures as well as demonstrate the applicant county's ability to effectively coordinate and carryout the Redeploy program throughout the service area.

a) **Structure**

1. Identify and describe the role of the lead agency for the Redeploy Illinois program.
2. Describe the role that juvenile probation plays in the Redeploy Illinois program.
3. Will a local consortium of stakeholders oversee the Redeploy Illinois program? If yes, describe the membership of the local consortium, how long it has been in existence if appropriate, what its role is, and how the membership is selected.
4. Identify any other agencies, public or private that will have a significant role in the delivery of services and will receive funds from the Redeploy Illinois initiative. (For sub-contractors, please complete a "Service Delivery Site" block AND submit a copy of the subcontract agreement and detailed budget).
5. Demonstrate the commitment and involvement from each of the local stakeholders that will impact the decision to commit a youth to IDJJ.
6. What role, if any, will the following play in your Redeploy efforts:
 - a) Chief Judge or Presiding Juvenile Judge;
 - b) applicant jurisdiction's Judge hearing juvenile delinquency cases;
 - c) State's Attorney;
 - d) Public Defender; and
 - e) Chief Managing Officer of Probation and Court Services.

b) **Process**

1. Describe the intake and assessment process to be utilized for the Redeploy Illinois program
2. Describe the criteria to be used to identify and accept youth into the program.
3. How will your Redeploy program ensure that only those youth who would otherwise be committed to IDJJ are being served by the program?

4. Quality of Program Services:

a. **Redeploy Service Matrix**

1. Please provide a matrix of the services planned and currently available to Redeploy Illinois participants under each domain of the Youth Assessment Screening Instrument (YASI). Please distinguish between those currently available and those to be developed or expanded for the Redeploy population.

b. **Services**

1. Describe the service gaps identified in the planning grant and how they will be targeted with Redeploy.
2. Describe the services and programs that will be provided to meet the individual needs of targeted juvenile offenders.

3. In the event that the area to be served and the target population demonstrate the presence of gender, ethnic and/or racial disparity, discuss the program's plan and to address and reduce the disparity. Describe successes and lessons learned if applicable.
4. Describe how these services and programs are based on research or evidenced based as proven or promising practices and identify the outcome(s) to be achieved.
5. Describe how the services provided to each juvenile are individualized and based upon an individualized assessment.
6. What will be done to rehabilitate the juvenile offender in the community that is different than current/previous practices?

c. **Program Capacity**

1. What is the anticipated program capacity for your Redeploy initiative? (Please include an annual capacity as well as a daily capacity. (If partial grant period, include that period as well.)
2. What is the projected number of youth to be served in FY2021? (Projected # referred and projected # Accepted)

d. **Program Outcomes**

1. Identify measurable outcomes and objectives for your Redeploy program for FY2021. Include a detailed plan for achievement.
2. Describe how your strategy for FY2021 is based on lessons learned and available data.
3. Describe how your program design and implementation policies will ensure that the following performance measures will be met for FY2021:
 - a) 12 – Month IDJJ commitments of Redeploy Eligible youth will be decreased from the approved 3-year baseline. (*May be pro-rated for partial year allowing for a 3-month start-up period.*)
 - b) Youth referred to the program will be enrolled in the eCornerstone data system.
 - c) Youth accepted into the program will receive an initial full YASI.
 - d) Youth accepted into the program will receive an individualized case plan.
 - e) Case plans will involve the family in the provision of services.
 - f) Youth will receive a YASI closing re-assessment at program exit.
 - g) Youth will successfully complete case plan goals.
 - h) Youth will experience increased protective factors
 - i) Youth will experience decreased risk factors.
 - j) Case plans will address education and/or employment.

e. **Additional Information**

1. Please complete the forms found in **Appendices K, L and M**. These forms will be included with your Phase 2 application package submission as **Attachments 2, 3 and 4** respectively.
2. If subcontractors are being utilized, please complete the form found in **Appendix N** and include as **Attachment 5** in your application package. Also

included in **Attachment 5** will be copies of corresponding subcontractor agreements.

Note: Subcontractor budgets and narratives will be included in **Attachment 5** with the Application Budget and Narrative.

3. This section is available for you to provide any other information that you would like the Redeploy Illinois Oversight Board to consider about your proposed program.

5. Uniform Grant Budget - Phase One, Redeploy Planning Grant

Please complete the Uniform Grant Budget in the CSA system for FY2020 and include a copy of the submitted budget as **Attachment 1** of the application.

Budget Narrative

In this section of the application narrative, provide a detailed Budget Narrative of the items allocated within your proposed budget. This will include all funds budget for the program, including match if any. Identify the source of those funds and detail how the specified resources and personnel are being allocated to ensure the tasks, activities, goals and objectives described in your proposal will be implemented. As appropriate, illustrate the use of state or federal funds, other than grant funds, that will be used to support the program. If sub-contractors are planned, please also describe how these funds will be utilized to implement the program.

In addition to the above narrative, budgets must be submitted electronically in the CSA system (Refer to **Appendix J** for more information and a link to budget forms). The Budget entered into the CSA system will also include a narrative or detailed description/justification for each line in the budget and will describe why each expenditure is necessary for program implementation and how you arrived at the particular amount. Please include cost allocations as necessary. This narrative must also clearly identify indirect costs, direct program costs, direct administrative costs, and match within each line item as appropriate. The Budget (including MTDC base exclusions as appropriate) should clearly describe how the specified resources and personnel have been allocated for the tasks and activities described in your plan. The Budget **must be** electronically signed and submitted in the CSA system. The Budget must be signed by the Provider's Chief Executive Officer and/or Chief Financial Officer. If indirect costs are included in the budget, a copy of the approved NICRA must be included with the Application with **Attachment 1**.

Please note, your FY 2020 contract **will not** be processed until your budget has been reviewed AND approved. It is critical that the budget submitted is as detailed as possible.

Subcontractor budgets, budget narratives and actual sub-contracts must be submitted with this application as they need to be pre-approved. Refer to **Appendix J** for information regarding Subcontractor Budgets. Subcontractor agreements and budgets will be submitted as **Attachment 5** of your application.

6. Uniform Grant Budget – Phase Two, Redeploy Program Site

Please complete the Uniform Grant Budget in the CSA system for FY2021 and include a copy of the submitted budget as **Attachment 1** of the application.

Budget Narrative

In this section of the application narrative, provide a detailed Budget Narrative of the items allocated within your proposed budget. This will include all funds budget for the program,

including match if any. Identify the source of those funds and detail how the specified resources and personnel are being allocated to ensure the tasks, activities, goals and objectives described in your proposal will be implemented. As appropriate, illustrate the use of state or federal funds, other than grant funds, that will be used to support the program. If sub-contractors are planned, please also describe how these funds will be utilized to implement the program.

In addition to the above narrative, budgets must be submitted electronically in the CSA system (Refer to **Appendix O** for more information and a link to budget forms). The Budget entered into the CSA system will also include a narrative or detailed description/justification for each line in the budget and will describe why each expenditure is necessary for program implementation and how you arrived at the particular amount. Please include cost allocations as necessary. This narrative must also clearly identify indirect costs, direct program costs, direct administrative costs, and match within each line item as appropriate. The Budget (including MTDC base exclusions as appropriate) should clearly describe how the specified resources and personnel have been allocated for the tasks and activities described in your plan. The Budget **must be** electronically signed and submitted in the CSA system. The Budget must be signed by the Provider's Chief Executive Officer and/or Chief Financial Officer. If indirect costs are included in the budget, a copy of the approved NICRA must be included with the Application with **Attachment 1**.

Please note, your FY 2021 contract **will not** be processed until your budget has been reviewed AND approved. It is critical that the budget submitted is as detailed as possible.

Subcontractor budgets, budget narratives and actual sub-contracts must be submitted with this application as they need to be pre-approved. Refer to **Appendix O** for information regarding Subcontractor Budgets. Subcontractor agreements and budgets will be submitted as **Attachment 5** of your application.

D. Attachments to Application

- **Attachments to Your Phase One Application**
 - Attachment 1 – Planning Grant Site – Phase One Budget
 - Copy of submitted CSA Budget
 - Approved NICRA – If indirect costs are included in the budget
 - Attachment 2 - Planning Grant Request Letter (Appendix E)
 - Attachment 3 – Planning Grant Program Contact Information (Appendix G)
 - Attachment 4 – Planning Grant Program Staff (Appendix H)
 - Attachment 5 – Planning Grant Subcontractor Information - if applicable
 - Completed Appendix I – Subcontractor Information
 - Subcontractor Agreement (Signed or Draft)
 - Subcontractor Budget(s) (PDF Form)
 - Completed Appendix J – Planning Grant Budget Summary
 - Attachment 6 – Copy of current Federal Form W9
- **Attachments to Your Phase Two Application**
 - Attachment 1 – Full Site - Phase Two Budget
 - Copy of submitted CSA Budget
 - Approved NICRA – If indirect costs are included in the budget
 - Attachment 2 – Full Site Program Contact Form (Appendix K)
 - Attachment 3 – Full Site Program Site Staff (Appendix L)

- Attachment 4 – Full Site Service Provider Information Form (s) (Appendix M)
- Attachment 5 – Full Site Subcontractor Information - if applicable
 - Subcontractor Information Form (s) (Appendix N)
 - Corresponding Subcontractor Agreement(s) (Signed or Draft)
 - Subcontractor Budget(s)
- Attachment 6 – Copy of current Federal Form W9

3. Submission Dates and Times

Phase One, Redeploy Planning Grant

Applicants must electronically submit the complete Phase One application including all required narrative and attachments in the prescribed order, refer to Section 4B below, with the signed Uniform Application for State Grant Assistance (Uniform Application) on top. The Uniform Application can be found at the following [UGA-3](#). **Applications must be sent electronically to DHS.YouthServicesInfo@illinois.gov and received no later than 12:00pm (noon) on Wednesday February 12th, 2020.**

The Application container will be electronically time-stamped upon receipt. The Department will ONLY accept applications submitted by electronic mail set to DHS.YouthServicesInfo@illinois.gov **The electronic copy must be a complete single PDF file.** Applications will not be accepted if received by mail, fax machine, hard copy, disk or thumb drive or hand delivered. Applications will be opened as they are received.

Applicants will receive an email within 48 hours of receipt of notifying them that their application was received and if it was received by the due date and time. This email will be sent to the email address provided in the application. Applications received after the due date and time will not be considered. Applicants are required to notify the Department by **Tuesday, February 18th, 2020 at noon**, if they did NOT receive an email notifying them that their application was received. If the applicant does not receive an email and does not notify the Department by **Tuesday, February 18th, 2020 at noon**, their application will be considered. The applicant will NOT have the right to protest the submission/receipt of their application to the Department after **Tuesday, February 18th, at noon**. ***In the event of a dispute, the applicant bears the burden of proof that the application was received on time at the email location listed above.***

Applicants may submit the completed grant application utilizing the CMS File Transfer Utility located at: <https://filet.illinois.gov/filet/PIMupload.asp>

This is strongly recommended for very large files. Please follow the instructions to attach your application.

Submit the completed grant application to: DHS.YouthServicesInfo@Illinois.Gov The subject line of the email MUST state: **“20-444-80-2350 Erica Hughes - Redeploy Illinois PG1”**

For your records, please keep a copy of your submission with the date and time the application was submitted along with the email address to which it was sent. The deadline will be strictly enforced.

Any questions should be directed to:

Erica Hughes, Program Coordinator

IDHS, Division of Family & Community Services
Bureau of Youth Intervention Services
823 East Monroe
Springfield, Illinois 62701
DHS.YouthServicesInfo@illinois.gov
Phone: 217-782-4764

Phase Two. Redeploy Program Site Grant

Successful and eligible Phase One applicants will receive an invitation from the Redeploy Illinois Oversight Board Chairperson inviting them to apply for Phase Two. The full site application must be submitted as described herein within 30 days of receiving the invitation to apply. Applicants must electronically submit the complete Phase Two application, including all required narrative and attachments in the prescribed order (refer to Section 4B below) with the signed Uniform Application for State Grant Assistance (Uniform Application) on top. The Uniform Application can be found at the following [UGA-3](#). **Applications must be sent electronically to DHS.YouthServicesInfo@illinois.gov and received no later than the due date and time identified in the Invitation to Apply Letter (30 days from the date of the Invitation Letter).**

Completed applications **must be received at the location (email) below no later than the date and time identified on the Invitation to Apply letter.** The application container will be electronically time-stamped upon receipt. The Department will ONLY accept applications submitted by electronic mail set to DHS.YouthServicesInfo@illinois.gov. **The electronic copy must be a complete single PDF file.** Applications will not be accepted if received by mail, fax machine, hard copy, disk or thumb drive or hand delivered. Applications will be opened as they are received.

Applicants will receive an email within 48 hours of receipt notifying them that their application was received and if it was received by the due date and time. This email will be sent to the email address provided in the application. Applications received after the due date and time will not be considered.

Applicants may submit the completed grant application utilizing the CMS File Transfer Utility located at: <https://filet.illinois.gov/filet/PIMupload.asp>

This is strongly recommended for very large files. Please follow the instructions to attach your application.

Submit the completed grant application to: DHS.YouthServicesInfo@Illinois.Gov The subject line of the email MUST state: **“20-444-80-2350 Erica Hughes - Redeploy Illinois PG2”**

For your records, please keep a copy of your submission with the date and time the application was submitted along with the email address to which it was sent. The deadline will be strictly enforced.

Any questions should be directed to:

Erica Hughes, Program Coordinator
IDHS, Division of Family & Community Services
Bureau of Youth Intervention Services
823 East Monroe
Springfield, Illinois 62701
DHS.YouthServicesInfo@illinois.gov

4. Other Submission Requirements.

A. Proposal Container and Format Requirements (Phase One & Phase Two)

All applications must be typed on 8 ½ x 11-inch paper using 12-point type and at 100% magnification. With the exception of letterhead and stationery for letter(s) of support, the entire proposal should be typed in black ink on white paper. The program narrative must be typed **single-spaced**, on one side of the page, with 1-inch margins on all sides. The program narrative must not exceed the page totals specified in the “Content and Form of Application Submission”. Items included as Attachments are NOT included in the page limitations.

The entire application, including attachments, must be sequentially page numbered and compiled in the order specified below in **Section D**. The complete application must be submitted in a single PDF document to the email address identified in **Section C 3 above, Submission Dates and Times**.

Applications will **ONLY** be accepted by email as described herein. Hard copies, faxed copies, copies on disk or thumb drive etc. will not be accepted. The Department is under no obligation to review applications that do not comply with the above requirements.

B. ALL Applications MUST include the following mandatory forms/attachments in the order identified below

Phase One – Redeploy Planning Grant

1. Uniform State Grant Application
2. Proposal Narrative
3. Attachments to Your Application
 - Attachment 1 – Full Site - Phase One Budget
 - Copy of submitted CSA Budget and narrative
 - Approved NICRA – If indirect costs are included in the budget
 - Attachment 2 - Planning Grant Request Letter (Appendix E)
 - Attachment 3 – Planning Grant Program Contact Information (Appendix G)
 - Attachment 4 – Planning Grant Program Staff (Appendix H)
 - Attachment 5 – Planning Grant Subcontractor Information - if applicable
 - Completed Appendix I – Subcontractor Information
 - Subcontractor Agreement (Signed or Draft)
 - Subcontractor Budget(s) (PDF Form)
 - Attachment 6 – Copy of current Federal Form W9

Phase Two – Program Site Grant

1. Uniform State Grant Application
2. Proposal Narrative
3. Executive Summary
4. Capacity - Agency Qualifications/Organizational Capacity
5. Need - Description of Need
6. Quality - Description of Program/Services
7. Attachments to Your Application
 - Attachment 1 – Full Site - Phase Two Budget
 - Copy of submitted CSA Budget and narrative

- Approved NICRA – If indirect costs are included in the budget
- Attachment 2 – Full Site Program Contact Form (Appendix K)
- Attachment 3 – Full Site Program Site Staff (Appendix L)
- Attachment 4 – Full Site Service Provider Information Form (s) (Appendix M)
- Attachment 5 – Full Site Subcontractor Information - if applicable
 - Subcontractor Information Form (s) (Appendix N)
 - Corresponding Subcontractor Agreement(s) (Signed or Draft)
 - Subcontractor Budget(s) (PDF Form)
- Attachment 6 – Copy of current Federal Form W9

E. Application Review Information

1. Phase One – Redeploy Planning Grant

A. Criteria.

It is the expectation that every eligible and responsive application will receive funding under Phase One of this Funding Notice. However, funding for the Redeploy Illinois Planning Grant (Phase One) is not guaranteed at requested levels. All applicants must demonstrate that they meet all requirements under this Funding Notice as described throughout. Applications that fail to meet the criteria described in section C “Eligibility Information” will not be considered for funding.

Phase One applications/proposals are not scored. Redeploy program staff will review applications to ensure responsiveness. This will include assessing the submission to ensure that the application is complete and that all required attachments are included and completed as described in Section D “Application and Submission Information”. Applicants will be contacted by DHS staff if revisions or additions are necessary.

B. Review and Selection Process.

Once applications/plans are reviewed for responsiveness, Redeploy program staff will review the proposed budgets. This process will result in a recommendation to the RIOB regarding Planning Grantees and corresponding budget amounts. The Department and the Redeploy Oversight Board reserve the right to negotiate the final Planning Grant budget amounts and details with responsive applicants. The RIOB will consider by vote all Planning Grant awards and allocations.

Final award decisions will be made by the Director of the Division of Family and Community Services at the recommendation of the Redeploy Illinois Oversight Board as presented to the Director by the Associate Director for the Office of Community and Positive Youth Development.

Applicants to receive an adjusted award will be notified in the Notice of State Award (NOSA). The NOSA, if accepted, will require the successful applicant to revise their proposed budget.

C. Merit-Based Evaluation Appeal Process

There is no appeal process under Phase One – Redeploy Illinois Planning Grant as it is the expectation that every eligible and responsive application will receive funding under Phase One of this Funding Notice. Non-Responsive applicants will be contacted by DHS staff if revisions or additions are necessary.

2. Phase Two – Program Site Grant

A. Criteria

It is the expectation that every eligible and responsive application will receive funding under Phase Two of this Funding Notice. However, funding for the Redeploy Illinois Program

(Phase Two) is not guaranteed at requested levels. All applicants must demonstrate that they meet all requirements under this Funding Notice as described throughout. Applications that fail to meet the criteria described in section C “Eligibility Information” will not be considered for funding.

DHS Redeploy program staff will review the submission to ensure that the application is complete and that all required attachments are included and completed as described in Section D “Application and Submission Information”. Applicants will be contacted by DHS staff if revisions or additions are necessary.

B. Review and Selection Process

Phase Two applications/proposals will then be reviewed but will not be scored. Once the determination has been made that the application is complete as described above, Redeploy program staff and Redeploy Illinois Oversight Board (RIOB) members will review applications. Applications will be reviewed to ensure responsiveness, to ensure consistency with the Redeploy program model, to ensure that the plan presented is highly likely to achieve the intended result and that the budget is cost effective and appropriate based on the proposed plan. The review will result in a determination that the application either meets these requirements or that revisions/additions are necessary prior to accepting the application/plan or awarding the grant. Applicants will be required to work with the RIOB and staff to make the necessary revisions or additions to their application/plan and/or budget to remain eligible for funding. Funding for the Redeploy Illinois Program (Phase Two) is not guaranteed at requested levels, the Department and the RIOB reserve the right to negotiate the final Grant budget amounts and details with the applicants. The RIOB will consider by vote all Grant awards and allocations.

Final award decisions will be made by the Director of the Division of Family and Community Services at the recommendation of the Redeploy Illinois Oversight Board as presented to the Director by the Associate Director for the Office of Community and Positive Youth Development.

Applicants to receive an adjusted award will be notified in the Notice of State Award (NOSA). The NOSA, if accepted, will require the successful applicant to revise their proposed budget. Applicants will be notified in the Notice of State Award (NOSA) if the grant funding is conditional based on required application/plan revisions and/or additions. The NOSA, if accepted, will require the applicant make identified changes.

C. Merit-Based Evaluation Appeal Process

There is no appeal process under Phase One – Redeploy Illinois Planning Grant as it is the expectation that every eligible and responsive application will receive funding under Phase One of this Funding Notice. Non-Responsive applicants will be contacted by DHS staff if revisions or additions are necessary.

F. Award Administration Information (Phase 1 & Phase 2)

1. State Award Notices

Applicants recommended for funding under this NOFO following the above review and selection process will receive a Notice of State Award (NOSA). The NOSA shall include:

- a. The terms and condition of the award.
- b. Specific conditions assigned to the grantee based on the fiscal and administrative and

programmatic risk assessments.

Upon acceptance of the grant award, announcement of the grant award shall be published by the awarding agency to Grants.Illinois.gov

A written Notice of Denial shall be sent to the applicants not receiving awards.

The NOSA must be signed by the grants officer (or equivalent). This signature effectively accepts the state award and all conditions set forth within the notice. This signed NOSA is the authorizing document. The Agency signed NOSA must be remitted to the Department as instructed in the notice.

2. Administrative and National Policy Requirements

The agency awarded funds shall provide services as set forth in the DHS grant agreement and shall act in accordance with all state and federal statutes and administrative rules applicable to the provision of the services.

The agency awarded funds through this NOFO must further agree to comply with all applicable provisions of state and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: The Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), The Public Works Employment Discrimination Act (775 ILCS 10/1 et seq.), The United States Civil Rights Act of 1964 (as amended) (42 USC 2000a-and 2000H-6), Section 504 of the Rehabilitation Act of 1973 (29 USC 794), The Americans with Disabilities Act of 1990 (42 USC 12101 et seq.), and The Age Discrimination Act (42 USC 6101 et seq.). Additional terms and conditions may apply.

Indirect Cost Rate Requirements: In order to charge indirect costs to this grant, the applicant organization must have an annually negotiated indirect cost rate agreement (NICRA). It is expected that administrative costs, both direct and indirect, will represent a small portion of the overall program budget. Documentation will be required to verify the approved NICRA. Refer to Section C. 4. This document for additional information regarding indirect cost rate requirements.

3. Phase One – Planning Grant - Reporting

- a. The Applicant will submit monthly Periodic Financial Reports (formerly known as expenditure documentation forms) in the format prescribed by the Department. The Periodic Financial Reports must be submitted no later than the 30th of each month for the preceding month by email.
- b. The Applicant will submit a final, fiscal year-end, cumulative, Periodic Financial Report in the format prescribed by the Department by no later than July 30, 2020.
- c. The Applicant will submit a monthly narrative Performance report of the activities conducted during the month. Performance Reports must be submitted no later than the 30th of each month for the preceding month by email.
- d. The Applicant will submit a final, fiscal year-end, cumulative Performance Report in a format prescribed by the Department no later than July 30, 2020.

Phase 2 – Full Program Site - Reporting

- a. The Applicant will submit monthly Periodic Financial Reports (formerly known as expenditure documentation forms) in the format prescribed by the Department. The Periodic Financial Reports must be submitted no later than the 30th of each month for the preceding month by email.
- b. The Applicant will submit a final, year-end, cumulative, Periodic Financial Report in the format prescribed by the Department by no later than July 30, 2020.
- c. The Applicant will submit Periodic Performance Reports (formerly known as “Quarterly Reports”) in the format prescribed by the Department. Periodic Performance Reports must be submitted no later than the 30th of each month following the end of each quarter (Reports due: October 30th, January 30th, April 30th, and July 30th).
- d. The Applicant will submit a final, year-end, cumulative Periodic Performance Report in a format prescribed by the Department no later than July 30, 2020.
- e. Monthly and quarterly data reports will be pulled from the eCornerstone data system on or after the 15th of each month. Providers must ensure all youth referred to and served in the Redeploy program are entered into the Departments eCornerstone data system as required to ensure accurate monthly and quarterly reports.
- f. Additional annual performance data may be collected as directed by the Department and in a format prescribed by the Department.

g. State Awarding Agency Contact(s)

Questions and Answers

If you have questions relating to this NOFO, please send them via email to:

DHS.YouthServicesInfo@Illinois.gov with “**Redeploy NOFO – Erica**” in the subject line of the email. Due to the non-competitive nature of the funding notice, questions can be answered throughout the planning and implementation periods.

FY2020 Redeploy Illinois Planning Grant/ Program Site NOFO Application

General Appendices

- Appendix A. Legislation
- Appendix B. Redeploy Logic Model
- Appendix C. Redeploy Currently Funded Counties
- Appendix D. Eligible Phase 1 and Phase 2 Counties
Calculating the Baseline for New Sites

Phase 1: Planning Grant Appendices

- Appendix E: Phase 1: Planning Grant Request Letter
- Appendix F: Phase 1: Planning Grant Final Report
- Appendix G: Phase 1: Planning Grant Program Contact Information
- Appendix H: Phase 1: Planning Grant Program Staff
- Appendix I: Phase 1: Planning Grant Subcontractor Information
- Appendix J: Phase 1: CSA Budget Information

Phase 2: Full Site Appendices

- Appendix K: Phase 2: Full Site Program Contact Information
- Appendix L: Phase 2: Full Site Program Site Staff
- Appendix M: Phase 2: Full Site Service Provider Information
- Appendix N: Phase 2: Full Site Subcontractor Information
- Appendix O: Phase 2: CSA Budget Information

**FY2020 Redeploy Illinois Planning Grant/ Program Site
NOFO Application – Appendix A
Redeploy Legislation**

(730 ILCS 110/16.1)

Sec. 16.1. Redeploy Illinois Program.

(a) The purpose of this Section is to encourage the deinstitutionalization of juvenile offenders by establishing projects in counties or groups of counties that reallocate State funds from juvenile correctional confinement to local jurisdictions, which will establish a continuum of local, community-based sanctions and treatment alternatives for juvenile offenders who would be incarcerated if those local services and sanctions did not exist. It is also intended to offer alternatives, when appropriate, to avoid commitment to the Department of Juvenile Justice, to direct child welfare services for minors charged with a criminal offense or adjudicated delinquent under Section 5 of the Children and Family Services Act. The allotment of funds will be based on a formula that rewards local jurisdictions for the establishment or expansion of local alternatives to incarceration and requires them to pay for utilization of incarceration as a sanction. In addition, there shall be an allocation of resources (amount to be determined annually by the Redeploy Illinois Oversight Board) set aside at the beginning of each fiscal year to be made available for any county or groups of counties which need resources only occasionally for services to avoid commitment to the Department of Juvenile Justice for a limited number of youth. This redeployment of funds shall be made in a manner consistent with the Juvenile Court Act of 1987 and the following purposes and policies:

- (1) The juvenile justice system should protect the community impose accountability to victims and communities for violations of law and equip juvenile offenders with competencies to live responsibly and productively.
- (2) Juveniles should be treated in the least restrictive manner possible while maintaining the safety of the community.
- (3) A continuum of services and sanctions from least restrictive to most restrictive should be available in every community.
- (4) There should be local responsibility and authority for planning, organizing, and coordinating service resources in the community. People in the community can best choose a range of services which reflect community values and meet the needs of their own youth.
- (5) Juveniles who pose a threat to the community or themselves need special care, including secure settings. Such services as detention, long-term incarceration, or residential treatment is too costly to provide in each community and should be coordinated and provided on a regional or Statewide basis.
- (6) The roles of State and local government in creating and maintaining services to youth in the juvenile justice system should be clearly defined. The role of the State is to fund services, set standards of care, train service providers, and monitor the integration and coordination of services. The role of local government should be to oversee the provision of services.

(b) Each county or circuit participating in the Redeploy Illinois program must create a local plan demonstrating how it will reduce the county or circuit's utilization of secure confinement of juvenile offenders in the Illinois Department of Juvenile Justice or county detention centers by the creation or expansion of individualized services or programs that may include but are not limited to the following:

- (1) Assessment and evaluation services to provide the juvenile justice system with accurate individualized case information on each juvenile offender including mental health, substance abuse, educational, and family

information;

(2) Direct services to individual juvenile offenders including educational, vocational, mental health, substance abuse, supervision, and service coordination; and

(3) Programs that seek to restore the offender to the community, such as victim offender panels, teen courts, competency building, enhanced accountability measures, restitution, and community service. The local plan must be directed in such a manner as to emphasize an individualized approach to providing services to juvenile offenders in an integrated community-based system including probation as the broker of services. The plan must also detail the reduction in utilization of secure confinement. The local plan shall be limited to services and shall not include for:

(i) capital expenditures;

(ii) renovations or remodeling;

(iii) personnel costs for probation.

The local plan shall be submitted to the Department of Human Services.

(c) A county or group of counties may develop an agreement with the Department of Human Services to reduce their number of commitments of juvenile offenders, excluding minors sentenced based upon a finding of guilt of first-degree murder or an offense which is a Class X forcible felony as defined in the Criminal Code of 2012, to the Department of Juvenile Justice, and then use the savings to develop local programming for youth who would otherwise have been committed to the Department of Juvenile Justice. A county or group of counties shall agree to limit their commitments to 75% of the level of commitments from the average number of juvenile commitments for the past 3 years and will receive the savings to redeploy for local programming for juveniles who would otherwise be held in confinement. For any county or group of counties with a decrease of juvenile commitments of at least 25%, based on the average reductions of the prior 3 years, which are chosen to participate or continue as sites, the Redeploy Illinois Oversight Board has the authority to reduce the required percentage of future commitments to achieve the purpose of this Section. The agreement shall set forth the following:

(1) a Statement of the number and type of juvenile offenders from the county who were held in secure confinement by the Illinois Department of Juvenile Justice or in county detention the previous year, and an explanation of which, and how many, of these offenders might be served through the proposed Redeploy Illinois Program for which the funds shall be used;

(2) a Statement of the service needs of currently confined juveniles;

(3) a Statement of the type of services and programs to provide for the individual needs of the juvenile offenders, and the research or evidence base that qualifies those services and programs as proven or promising practices;

(4) a budget indicating the costs of each service or program to be funded under the plan;

(5) a summary of contracts and service agreements indicating the treatment goals and number of juvenile offenders to be served by each service provider; and

(6) a Statement indicating that the Redeploy Illinois Program will not duplicate existing services and programs. Funds for this plan shall not supplant existing county funded programs.

In a county with a population exceeding 2,000,000, the Redeploy Illinois Oversight Board may authorize the Department of Human Services to enter into an agreement with that county to reduce the number of commitments by the same percentage as is required by this Section of other counties, and with all of the same requirements of this Act, including reporting and evaluation, except that the agreement may encompass a clearly identifiable geographical subdivision of that county. The geographical subdivision may include, but is not limited to, a

police district or group of police districts, a geographical area making up a court calendar or group of court calendars, a municipal district or group of municipal districts, or a municipality or group of municipalities.

(d) (Blank).

(d-5) A county or group of counties that does not have an approved Redeploy Illinois program, as described in subsection (b), and that has committed fewer than 10 Redeploy eligible youth to the Department of Juvenile Justice on average over the previous 3 years may develop an individualized agreement with the Department of Human Services through the Redeploy Illinois program to provide services to youth to avoid commitment to the Department of Juvenile Justice. The agreement shall set forth the following:

- (1) a statement of the number and type of juvenile offenders from the county who were at risk under any of the categories listed above during the 3 previous years, and an explanation of which of these offenders would be served through the proposed Redeploy Illinois program for which the funds shall be used, or through individualized contracts with existing Redeploy programs in neighboring counties;
- (2) a statement of the service needs;
- (3) a statement of the type of services and programs to provide for the individual needs of the juvenile offenders, and the research or evidence that qualifies those services and programs as proven or promising practices;
- (4) a budget indicating the costs of each service or program to be funded under the plan;
- (5) a summary of contracts and service agreements indicating the treatment goals and number of juvenile offenders to be served by each service provider; and
- (6) a statement indicating that the Redeploy Illinois program will not duplicate existing services and programs. Funds for this plan shall not supplant existing county funded programs.

(e) The Department of Human Services shall be responsible for the following:

- (1) Reviewing each Redeploy Illinois Program plan for compliance with standards established for such plans. A plan may be approved as submitted, approved with modifications, or rejected. No plan shall be considered for approval if the circuit or county is not in full compliance with all regulations, standards and guidelines pertaining to the delivery of basic probation services as established by the Supreme Court.
- (2) Monitoring on a continual basis and evaluating annually both the program and its fiscal activities in all counties receiving an allocation under the Redeploy Illinois Program. Any program or service that has not met the goals and objectives of its contract or service agreement shall be subject to denial for funding in subsequent years. The Department of Human Services shall evaluate the effectiveness of the Redeploy Illinois Program in each circuit or county. In determining the future funding for the Redeploy Illinois Program under this Act, the evaluation shall include, as a primary indicator of success, a decreased number of confinement days for the county's juvenile offenders.

(f) Any Redeploy Illinois Program allocations not applied for and approved by the Department of Human Services shall be available for redistribution to approved plans for the remainder of that fiscal year. Any county that invests local moneys in the Redeploy Illinois Program shall be given first consideration for any redistribution of allocations. Jurisdictions participating in Redeploy Illinois that exceed their agreed upon level of commitments to the Department of Juvenile Justice shall reimburse the Department of Corrections for each commitment above the agreed upon level.

(g) Implementation of Redeploy Illinois.

- (1) Oversight of Redeploy Illinois.

(i) Redeploy Illinois Oversight Board. The Department of Human Services shall convene an oversight board to oversee the Redeploy Illinois Program. The Board shall include, but not be limited to, designees from the Department of Juvenile Justice, the Administrative Office of Illinois Courts, the Illinois Juvenile Justice Commission, the Illinois Criminal Justice Information Authority, the Department of Children and Family Services, the State Board of Education, the Cook County State's Attorney, and a State's Attorney selected by the President of the Illinois State's Attorney's Association, the Cook County Public Defender, a representative of the defense bar appointed by the Chief Justice of the Illinois Supreme Court, a representative of probation appointed by the Chief Justice of the Illinois Supreme Court, and judicial representation appointed by the Chief Justice of the Illinois Supreme Court. Up to an additional 9 members may be appointed by the Secretary of Human Services from recommendations by the Oversight Board; these appointees shall possess a knowledge of juvenile justice issues and reflect the collaborative public/private relationship of Redeploy programs.

(ii) Responsibilities of the Redeploy Illinois Oversight Board. The Oversight Board shall:

(A) Identify jurisdictions to be included in the program of Redeploy Illinois.

(B) Develop a formula for reimbursement of local jurisdictions for local and community-based services utilized in lieu of commitment to the Department of Juvenile Justice, as well as for any charges for local jurisdictions for commitments above the agreed upon limit in the approved plan.

(C) Identify resources sufficient to support the administration and evaluation of Redeploy Illinois.

(D) Develop a process and identify resources to support ongoing monitoring and evaluation of Redeploy Illinois.

(E) Develop a process and identify resources to support training on Redeploy Illinois.

(E-5) Review proposed individualized agreements and approve where appropriate the distribution of resources.

(F) Report to the Governor and the General Assembly on an annual basis on the progress of Redeploy Illinois.

(iii) Length of Planning Phase. The planning phase may last up to, but may in no event last longer than, July 1, 2004.

(2) (Blank).

(3) There shall be created the Redeploy County Review Committee composed of the designees of the Secretary of Human Services and the Directors of Juvenile Justice, of Children and Family Services, and of the Governor's Office of Management and Budget who shall constitute a subcommittee of the Redeploy Illinois Oversight Board.

(h) Responsibilities of the County Review Committee. The County Review Committee shall:

(1) Review individualized agreements from counties requesting resources on an occasional basis for services for youth described in subsection (d-5).

(2) Report its decisions to the Redeploy Illinois Oversight Board at regularly scheduled meetings.

(3) Monitor the effectiveness of the resources in meeting the mandates of the Redeploy Illinois program set forth in this Section so these results might be included in the Report described in clause (g)(1)(ii)(F).

(4) During the third quarter, assess the amount of remaining funds available and necessary to complete the fiscal year so that any unused funds may be distributed as defined in subsection (f).

(5) Ensure that the number of youth from any applicant county receiving individualized resources will not exceed the previous three-year average of Redeploy eligible recipients and that counties are in conformity with all other elements of this law.

(i) Implementation of this Section is subject to appropriation.

(j) Rulemaking authority to implement this amendatory Act of the 95th General Assembly, if any, is conditioned on the rules being adopted in accordance with all provisions of and procedures and rules implementing the Illinois Administrative Procedure Act; any purported rule not so adopted, for whatever reason is unauthorized.

(Source: P.A. 97-1150, eff. 1-25-13; 98-60, eff. 1-1-14.)

FY2020 Redeploy Illinois Planning Grant/ Program Site NOFO Application – Appendix B

Goal: Create safe and responsive communities to ensure healthy outcomes for justice involved youth and families. Eligibility Requirements: Any youth under the jurisdiction of the juvenile court that is facing a commitment to IDJJ.				
Input	Activities	Strategies	Intermediate Outcomes	Outcomes
<ul style="list-style-type: none"> • Redeploy Illinois Statute • Grant Funding • Training • Technical Assistance • Annual Report to Governor and General Assembly • Redeploy Illinois Oversight Board • ICJIA – Data Collection and Analysis Support • Monthly Data Reporting • Probation Staff • IL Department of Juvenile Justice • Judges; State’s Attorneys; Public Defenders • County Boards • Local Data • Research • YASI Data Systems (AOIC/eCornerstone) 	<ul style="list-style-type: none"> • Youth Assessment Screening Instrument • Cognitive Education and Treatment • Community Restorative Boards • Employment-Related Services • Global Positioning System Monitoring • Home Detention • Individualized Staffings • Mental Health Counseling and Treatment • Multidisciplinary Case Review Meetings • Parent/Family Support Services • Positive Recreational Activities • Mentoring Services • Psychological and Psychiatric Evaluations • Substance Abuse Counseling and Treatment • Court Diversion Programs • Tele-Psychiatry • Transportation Services • Trauma informed care • Tutoring and Educational Advocacy • Victim-Related Services • Aggression Replacement Training • Washington Aggression Interruption Training • Functional Family Therapy • MultiSystemic Therapy • Parenting with Love and Limits and Active Parenting • Conduct regular community stakeholder meetings • Educate the community about JJ System Practitioners and current juvenile research • Advocacy • Wrap-Around services 	<ul style="list-style-type: none"> • Implement programming that diverts Redeploy eligible youth from IDJJ commitments • Implement policies that ensure local responsibility and authority for planning, organizing, and coordinating service resources in the community. • Establish a continuum of local, community-based sanctions and treatment alternatives • Ensure appropriate risk and needs assessments are utilized • Develop, implement and complete individualized case plan • Provide community-based services to youth in the least restrictive setting possible • Implement programming that is research or evidence-based as proven or promising • Implement non-traditional services and programs that supplement EBP • Offender accountability through restorative justice practices that ensure offenders understand how their actions have affected others and take responsibility for their actions. • Empower communities to take responsibility for the well-being of its members • Increase youth competencies and protective factors • Ensure youth receive necessary mental health, substance abuse and education services • Involve the family in the provision of services • Implement strategies that foster commitment and involvement of local stakeholders • Data driven decision making 	<p>In Redeploy Illinois Counties</p> <ul style="list-style-type: none"> • Increase the number of Redeploy eligible youth diverted from IDJJ • Increased use of community-based treatment alternatives • Increase in the number of Redeploy Illinois youth successfully completing the Redeploy Illinois program • Increased protective factors for Redeploy Illinois youth • Decreased risk factors for Redeploy Illinois youth • Redeploy Illinois youth will receive services to address identified needs (MH, SA, Trauma, Educational or Learning Disabilities, Truancy, Life Skills, etc.) • Improved education and/or employment performance/ outcomes for Redeploy Illinois youth • Increased family functioning and stability for Redeploy Illinois youth. • Decrease in new adjudications for Redeploy Illinois youth. 	<p>In Redeploy Illinois counties</p> <ul style="list-style-type: none"> • Decreased juvenile incarceration • Reduced reliance on IDJJ • Reduced juvenile recidivism • Redeploy Illinois youth will be employed • Redeploy Illinois youth will have a HS Diploma or GED • Redeploy Illinois youth will be in a stable living arrangement • Redeploy Illinois youth will have an increase in positive adult relationships

**FY2020 Redeploy Illinois Planning Grant/ Program Site
NOFO Application – Appendix C**

Currently Funded Redeploy Counties
(informational only)

- 1st Circuit Court – Alexander, Jackson, Johnson, Massac, Pope, Saline, Union, Pulaski, and Williamson Counties.
- 2nd Circuit Court – Crawford, Edwards, Franklin, Gallatin, Hamilton, Hardin, Jefferson, Lawrence, Richland, Wabash, Wayne, and White Counties
- 4th Circuit Court – Christian, Clay, Clinton, Effingham, Fayette, Jasper, Marion, Montgomery, and Shelby Counties.
- 13th Circuit Court – Bureau, Grundy, and La Salle Counties
- 20th Circuit Court – Monroe, Perry, St. Clair, Randolph, and Washington Counties
- Madison County
- Macon County
- Winnebago County

FY2020 Redeploy Illinois Planning Grant/ Program Site NOFO Application– Appendix D

Eligible Phase 1 and Phase 2 Counties

All counties listed in this appendix are eligible to apply for a Phase 1 Planning Grant and complete a Phase 2 Full Site grant application. See “**Section C. Eligibility**” in this NOFO.

***For Cook County only** – Cook County may be subdivided. The geographical subdivision may include, but is not limited to, a police district or group of police districts, a geographical area making up a court calendar or group of court calendars, a municipal district, or group of municipal districts, or a municipality or group of municipalities.

Number of Redeploy Eligible Youth Committed FY16-FY18

County	FY16	FY17	FY18	total	average
Cook	286	335	207	828	276
Champaign	37	42	35	114	38
Sangamon	29	48	27	104	35
Peoria	27	38	22	87	29
Lake	24	29	17	70	24
Rock Island	26	14	26	66	22
Vermilion	11	12	20	43	15
Kane	16	19	7	42	14

Calculating the Baseline for New Sites:

Baseline information is calculated using the most recent (and available) Redeploy eligible commitment data provided by the IDJJ. The most recent three years of data are averaged together to establish the baseline by which the 25% reduction requirement is measured.

If multiple counties are included within the site, commitments are first added for all counties by year. Then the totals for each of the three years are averaged to get the baseline. The resulting average is always rounded up because you cannot have a partial youth.

Example: $30+26+35=91$; 91 divided by $3 = 30.333$. In this example the baseline would be 31 .

**FY2020 Redeploy Illinois Planning Grant
Program Site NOFO Application– Appendix E**

Phase 1: Planning Grant Request Letter

I, the undersigned, am authorized by the County to respond to this Planning Grant opportunity based on the criteria found in Appendix D in the funding notice. I have read the Planning Grant Requirements contained in the funding notice and I am agreeing to the exploration of Redeploy Illinois my county. I understand this will include among other things, an analysis of data, current services offered, services needed, strategies for service delivery, potential eligible populations, local governance of juvenile justice issues, data collection and analysis capabilities, estimated costs involving alternatives for delinquent youth, and a read on the system's readiness for such a program.

I understand that grant expenditures will ONLY be authorized if spent on Redeploy planning grant activities. That these may be administrative and planning expenditures directly related to the grant. That grant expenditures may NOT include probation officer staff or equipment purchases. Acceptable expenditures may include, but not be limited to: existing staff overtime (including probation officer staff), office expenses, meeting expenses, contractual/consultant fees, data collection, entry & analysis, report writing and travel.

I am agreeing to submit a Final Planning Grant Report in the format provided by the Department. This report will detail the work of the County, the activities undertaken, and the compiled results of the Planning Grant process. This report will be submitted to the Department no more than 5 months from the Planning Grant start date. I am also agreeing to submit the required monthly financial and programmatic narrative reports (due by the 30th of each month for the preceding month's expenditures and activities) and will further comply with any additional data/information requests as necessary. I further understand that representatives of our Planning Grant will be required to participate in the estimated 3 required in-person planning grant meetings and participate in at least one site visit to a current Redeploy program site.

I have enclosed the completed Phase 1 Planning Grant Application per Funding Notice **20-444-80-2350**. The area targeted by the Planning Grant is as follows:

County Name: _____
(If applying as Cook, please indicate if you plan to serve the entire county or an area of the county. If an area, indicate which specific area will be served)

I understand that this is not an actual DHS contract agreement and that by signing and submitting this application package, I am only committing to participation in the Planning Grant process and am NOT, at this time making any commitments to apply for the Phase Two portion of this funding notice. I understand that DHS is NOT making any commitments at this time regarding the amount of funding requested for the planning phase. I understand that DHS reserves the right to negotiate the final grant award amounts. I understand that as a direct result of completing the Planning phase of this process, I am free to decide whether or NOT to submit an application to become a full program site.

Signature

Date

Printed Name

Title

Email address

County Applicant Name

**FY2020 Redeploy Illinois Planning Grant/ Program Site
NOFO Application - Appendix F**

Illinois Department of Human Services
Bureau of Youth Intervention Services

Phase 1: PLANNING GRANT FINAL REPORT

DUE: X/XX/2020

**Submit via email to Erica Hughes
(DHS.YouthServicesInfo@Illinois.gov)**

Final Report - Contact Information

COUNTY/AGENCY NAME (as it is to appear in the contract):

Name:

EXECUTIVE DIRECTOR/BOARD CHAIRMAN (individual authorized to sign the contract):

Name:	Title:	
Address:		
City:	State:	Zip:
Phone:	Fax:	
Email:		

REDEPLOY PROGRAM DIRECTOR:

Name:	Title:	
Address:		
City:	State:	Zip:
Phone:	Fax:	
Email:		

Planning Grant Final Report

Planning Grant Overview

Please provide a detailed overview of the activities conducted as a result of the Redeploy Illinois Planning Grant.

Juvenile Justice System – Governance

Please provide a description of the existing local governance structure in the County. In addition, discuss any systems issues currently identified.

Juvenile System Data Analysis

Please detail the results of the juvenile system data analysis along with a description of the process utilized to gather and analyze the system data. (Include as possible, DJJ commitments, admissions to detention, arrests, petitions, adjudications, transfers, etc.) If possible, data should be analyzed by Class level of offense (misdemeanor/felony/Class X). If certain data sets were unavailable or not analyzed, please explain.

Case File Analysis

Now that you have conducted a thorough analysis of the youth committed to the Department of Juvenile Justice for fiscal years 2017, 2018, and 2019 please provide a detailed review of the results of that analysis. This should include: analysis of the youth committed, YASI score, offense history, family history, school history, etc., identified needs of the youth, services provided, and identified services gaps for these youth.

Service System Analysis

Please provide a detailed description of the results of the service system analysis. This should include analysis of existing services available in the community for these youth and their families, service gaps based on identified needs from the Case File Analysis and proposed new and expanded services to meet the needs of these youth.

Vision for Redeploy Illinois

Now that you have conducted the analysis of youth, needs, services, service gaps, etc., please provide responses to the following questions as you might envision Redeploy Illinois in your community.

Service Area

Provide a detailed description of the entire Redeploy service area you would target for a future Redeploy Program Grant. You may use County names.

Structure

Provide a detailed description of the structure of your proposed Redeploy Illinois Program model. Include the following:

- 1. Identify and describe the role the lead agency would play in the Redeploy Illinois program.*
- 2. Describe the role that juvenile probation would play in Redeploy Illinois.*

3. *Would a local consortium of stakeholders oversee the Redeploy Illinois program? If yes, describe the role and purpose of the consortium, how members will be selected, and describe the anticipated membership.*
4. *Identify any other agencies, public or private that would have a significant role in the delivery of services and those that would potentially receive funds from the Redeploy Illinois initiative.*
5. *Describe the current level of commitment and involvement from each of the local stakeholders that impact the decision to commit a youth to DJJ.*
6. *What role, if any, do you envision the following playing in your Redeploy efforts: Chief Judge, State's Attorney, Public Defender and Chief Managing Officer of Probation and Court Services?*

Process

1. *Describe the intake and assessment process envisioned for the Redeploy Illinois program.*
2. *Describe the criteria to be used to identify and accept youth into the program.*
3. *How will your Redeploy program ensure that only those youth who would otherwise be committed to DJJ are being served by the program?*
4. *Describe how the services provided to each juvenile will be individualized and based upon individualized assessment.*

Services

1. *Describe the services and programs envisioned that will be provided to meet the individual needs of targeted offenders.*
2. *Describe how these services and programs are based on research or are evidence based as proven or promising practices and identify the outcomes to be achieved. Describe the expected outcomes associated with these services.*
3. *What will be done to rehabilitate the juvenile offender in the community that will be different than previous practices?*
4. *Describe the service gaps identified and targeted with Redeploy.*
5. *Describe new and expanded services that would be available through Redeploy.*

Program Capacity

Based on the data analyzed for the previous three years, how many program referrals do you anticipate during the course of a year? What is the anticipated annual program capacity for Redeploy in the service area? (How many youth can you service in the program at any one time). Please include an annual capacity as well as a daily capacity. (What do you anticipate the average length of stay will be in the Redeploy Program?)

Commitment Reductions

Please restate the 3-year average number of Redeploy eligible commitments (FY2017-2019) State the proposed minimum required reduction (25% of the 3-year average) commitment number. Please indicate your site's anticipated ability to meet or exceed the required reduction and provide some thoughts about possible strategies that might be engaged to achieve the targeted reductions.

Additional Information

This section is available for you to provide any other information that you would like the Redeploy Illinois Oversight Board to know about the work you have conducted related to the Planning Grant and any future funding of the Redeploy Illinois Program.

Feedback

This section is available for you to provide feedback as it relates to the overall Planning grant process. If you provide a response here, please provide feedback that will assist the Board in determining whether or not to offer future planning grants, and if so, feedback that will help improve the process.

**FY2020 Redeploy Illinois Planning Grant/ Program Site
NOFO Application – Appendix G**

Phase 1: Planning Grant Program Contact Information

LEAD COUNTY AGENCY NAME: (this will be the Grantee)

Name:		
Address:		
City:	State:	Zip:
FEIN#:	Website Address:	

LEAD COUNTY AGENCY DIRECTOR or BOARD CHAIRMAN: (the person who signs the agreement)

Name:	Title:	
Address:		
City:	State:	Zip:
Phone:	Fax:	
Email:		

REDEPLOY PROGRAM DIRECTOR:

Name:	Title:	
Address:		
City:	State:	Zip:
Phone:	Fax:	
Email:		

ADDITIONAL REDEPLOY PROGRAM CONTACT:

Name:	Title:	
Address:		
City:	State:	Zip:
Phone:	Fax:	
Email:		

JUVENILE OR CHIEF JUDGE:

Name:	Title:	
Address:		
City:	State:	Zip:
Phone:	Fax:	
Email:		

STATE'S ATTORNEY:

Name:		Title:	
Address:			
City:		State:	Zip:
Phone:		Fax:	
Email:			

PROBATION/COURT SERVICES DIRECTOR:

Name:		Title:	
Address:			
City:		State:	Zip:
Phone:		Fax:	
Email:			

FISCAL CONTACT:

Name:		Title:	
Address:			
City:		State:	Zip:
Phone:		Fax:	
Email:			

GRANT FISCAL REQUIREMENTS:

FEIN:	DUNS #:
CCR EXPIRATION DATE:	CAGE CODE:

**** If your lead county entity does not currently have a contract with the Department of Human Services, Division of Family and Community Services, then a copy of the Federal Form W-9 must be submitted with this request.**

**FY2020 Redeploy Illinois Planning Grant/ Program Site
NOFO Application – Appendix I**

Phase 1: Planning Grant Additional Subcontractor Information

Please include this form for EACH Subcontractor.

What is the amount of the subcontract? _____

Please provide a brief description (*up to 500 words*) of the services to be provided under the subcontract.

A copy of the Executed Subcontract Agreement is included in the Application Package (May include current or draft if it will be a new agreement upon award execution)

A copy of Subcontract Budget and Narrative is included in the Application Package

(If more than one subcontract is utilized, please copy the form from above and paste HERE – as needed.)

FY2020 Redeploy Illinois Planning Grant/ Program Site NOFO Application – Appendix J

Phase 1: CSA Budget Information

How to register for the CSA Tracking System

For information regarding CSA. <http://www.dhs.state.il.us/page.aspx?item=61069>

1. You will need a functioning Illinois.gov ID and password
2. If you do not have an Illinois.gov ID you will need obtain one at the following web link: <https://extapps.illinois.gov/ADIM/VerifyEmail.aspx>
 - **Please note:** Choose General Public (Not employed by the State of Illinois) [EXTERNAL] even if you are a State of Illinois employee. Your CSA registration will not be validated if you choose Other Employees [SPS].
 - **If you do not have a State of Illinois driver's license,** please email your request to DHS.DHSOCA@Illinois.gov with the following information: Name, Company, Address, Phone #, DUNS #, FEIN # and email address.
3. The address for the CSA Tracking System Registration site is: <https://csa.dhs.illinois.gov/gtrpublic/gtr>
4. You will need to input an Invitation Key Code in order to submit your request for CSA Tracking System access. If you do not have an Invitation Key Code, send an email to DHS.dhsoca@illinois.gov to receive your Invitation Key Code.

Please register only once with your Illinois.gov ID. IDHS Grantee-Providers may have more than one employee register for the CSA Tracking System access. Once your registration is processed by the Office of Contract Administration personnel you will receive instructions on how to log into the Provider Access Area. After you successfully log in to the CSA Tracking System there may be a facilities page that will appear (if you are a new IDHS Provider) where you will need to enter your facilities information into the CSA Tracking System.

Please note: In order to access your IDHS Uniform Grant Agreements/EEC Contracts you will also need to ensure your organization has registered for access to the Centralized Repository Vault (CRV). If your organization has not registered for CRV access you will not be able to view your contracts. Please use the following web link to access the CRV Registration web page: [Central Repository Access \(CRV\)](#)

Confidentiality Notice - The Grantee-Provider shall comply with applicable State and Federal statutes, Federal regulations and Department administrative rules regarding confidential records or other information obtained by the Provider concerning persons served under this Agreement. The records and information shall be protected by the Provider from unauthorized disclosure.

After registering for CSA, you must submit a budget for July 1, 2019 – June 30, 2020. Your budgets can be entered at this link <https://csa.dhs.illinois.gov/gtpsecure/gtp>. If you

have any questions about your budget you can email
DHS.YouthServicesInfo@illinois.gov.

How to create a budget in CSA

- To access the IDHS Training Manual for use of the Budget Templates in the CSA System
http://www.dhs.state.il.us/OneNetLibrary/27896/documents/Contracts/FY18-GATA-Budgets/DHSBudgetTrainingManual_Revision_3_28_18.pdf

Uniform Grant Budget

Complete the Uniform Grant Budget in the CSA system. For more information about how to access the CSA system, see <http://www.dhs.state.il.us/page.aspx?item=61069>. For instructions about how to enter a budget into the CSA system see the [Training Manual for use of the Budget Templates in the CSA System](#). For EACH cost item listed in the budget worksheet, a detailed justification must be included in the narrative section. This justification should describe specifically how the budgeted amount was derived. The justification must also directly correlate the expenditure to the grant program – why/how it is necessary under the grant. Items being cost allocated must be fully detailed as to the method utilized. The Budget and Budget narratives should be prepared to reflect a budget period from July 1, 2019 – June 30, 2020. The Budget should be electronically signed and submitted in the CSA system. The budget must be electronically signed by the applicant's Chief Executive Officer and or Chief Financial Officer. See <http://www.dhs.state.il.us/page.aspx?item=95350> for more information about requesting CSA budget signoff authority.

Sub-Contractor PDF Uniform Grant Budget Forms

Complete the PDF version of the Uniform Grant Budget for Sub-Contractor budgets ONLY! Include completed Sub-Contractor Budgets found at this [link](#).

**FY2020 Redeploy Illinois Planning Grant/ Program Site
NOFO Application – Appendix K**

Phase 2: Full Site Program Contact Information

COUNTY/AGENCY NAME:

Name:		
Address:		
City:	State:	Zip:
FEIN#:	Website Address:	

EXECUTIVE DIRECTOR/BOARD CHAIR:

Name:	Title:	
Address:		
City:	State:	Zip:
Phone:	Fax:	
Email:		

REDEPLOY PROGRAM DIRECTOR:

Name:	Title:	
Address:		
City:	State:	Zip:
Phone:	Fax:	
Email:		

ADDITIONAL PROGRAM CONTACT:

Name:	Title:	
Address:		
City:	State:	Zip:
Phone:	Fax:	
Email:		

JUVENILE OR CHIEF JUDGE:

Name:		Title:	
Address:			
City:		State:	Zip:
Phone:		Fax:	
Email:			

STATE'S ATTORNEY:

Name:		Title:	
Address:			
City:		State:	Zip:
Phone:		Fax:	
Email:			

PROBATION/COURT SERVICES DIRECTOR:

Name:		Title:	
Address:			
City:		State:	Zip:
Phone:		Fax:	
Email:			

FISCAL CONTACT:

Name:		Title:	
Address:			
City:		State:	Zip:
Phone:		Fax:	
Email:			

DATA CONTACT:

Name:		Title:	
Address:			
City:		State:	Zip:
Phone:		Fax:	
Email:			

FY2020 Redeploy Illinois Planning Grant/ Program Site NOFO Application – Appendix M

Phase 2: Full Site Service Provider Information

List all site locations where services will be rendered to Redeploy Youth in FY2020. If services are delivered at home, or some other off-site location, please identify the Agency/work site location for those providing the services. Include a complete listing of available services offered at each location for Redeploy youth.

REDEPLOY SERVICE DELIVERY - SITE:

Agency/Site Name:			
Site Address:			
City:	State:	Zip:	County:
Site Supervisor/Contact Name:		Title:	
Phone:		Fax:	
Email:			
Please mark all Redeploy Services Provided at/through this Site			
<input type="checkbox"/> Individual counseling therapy	<input type="checkbox"/> Services through DCFS		
<input type="checkbox"/> Inpatient drug/alcohol treatment	<input type="checkbox"/> Family counseling		
<input type="checkbox"/> Outpatient mental health treatment	<input type="checkbox"/> Service learning		
<input type="checkbox"/> Inpatient mental health treatment (hospitalization)	<input type="checkbox"/> Alternative education (non-GED)		
<input type="checkbox"/> Psychiatric evaluation	<input type="checkbox"/> GED classes		
<input type="checkbox"/> Anger management services	<input type="checkbox"/> Educational advocacy		
<input type="checkbox"/> Cognitive behavioral therapy	<input type="checkbox"/> Tutoring/homework assistance		
<input type="checkbox"/> Cognitive education (development disabilities treatment)	<input type="checkbox"/> Life skills education		
<input type="checkbox"/> WAIT/ART	<input type="checkbox"/> Mentoring services		
<input type="checkbox"/> Youth court/peer jury	<input type="checkbox"/> Job training		
<input type="checkbox"/> Victim mediation panel	<input type="checkbox"/> Employment coaching		
<input type="checkbox"/> Restitution	<input type="checkbox"/> College readiness		
<input type="checkbox"/> Community service	<input type="checkbox"/> Services to treat a victim in a sex offense		
<input type="checkbox"/> Family advocacy	<input type="checkbox"/> Services to treat a sex offender		
<input type="checkbox"/> Domestic violence services as victim	<input type="checkbox"/> Gender specific services – male		
<input type="checkbox"/> Domestic violence services as offender	<input type="checkbox"/> Gender specific services – female		
<input type="checkbox"/> Functional family therapy	<input type="checkbox"/> Peace circles		
<input type="checkbox"/> Recreation	<input type="checkbox"/> SPARCS groups		
<input type="checkbox"/> Nutritional education	<input type="checkbox"/> Other (specify below)		
If Other is indicated above, please provide specifics here:			
Site Service Area:			

If additional blocks are needed, please copy a block from above and paste HERE – as needed.)

**FY2020 Redeploy Illinois Planning Grant/ Program Site
NOFO Application – Appendix N**

Phase 2: Full Site Additional Subcontractor Information

Please include this form for EACH Subcontractor.

What is the amount of the subcontract? _____

Please provide a brief description (*up to 500 words*) of the services to be provided under the subcontract.

-
- A copy of the Executed Subcontract Agreement is included in the Application Package (May include current or draft if it will be a new agreement upon award execution)
 - A copy of Subcontract Budget and Narrative is included in the Application Package

(If more than one subcontract is utilized, please copy the form from above and paste HERE – as needed.)

FY2020 Redeploy Illinois Planning Grant/ Program Site NOFO Application – Appendix O

Phase 2: CSA Budget Information

How to register for the CSA Tracking System

- For information regarding CSA. <http://www.dhs.state.il.us/page.aspx?item=61069>
- 5. You will need a functioning Illinois.gov ID and password
- 6. If you do not have an Illinois.gov ID you will need obtain one at the following web link:
<https://extapps.illinois.gov/ADIM/VerifyEmail.aspx>
 - **Please note:** Choose General Public (Not employed by the State of Illinois) [EXTERNAL] even if you are a State of Illinois employee. Your CSA registration will not be validated if you choose Other Employees [SPS].
 - **If you do not have a State of Illinois driver's license,** please email your request to DHS.DHSOCA@Illinois.gov with the following information: Name, Company, Address, Phone #, DUNS #, FEIN # and email address.
- 7. The address for the CSA Tracking System Registration site is:
<https://csa.dhs.illinois.gov/gtrpublic/gtr>
- 8. You will need to input an Invitation Key Code in order to submit your request for CSA Tracking System access. If you do not have an Invitation Key Code, send an email to DHS.dhsoca@illinois.gov to receive your Invitation Key Code.

Please register only once with your Illinois.gov ID. IDHS Grantee-Providers may have more than one employee register for the CSA Tracking System access. Once your registration is processed by the Office of Contract Administration personnel you will receive instructions on how to log into the Provider Access Area. After you successfully log in to the CSA Tracking System there may be a facilities page that will appear (if you are a new IDHS Provider) where you will need to enter your facilities information into the CSA Tracking System.

Please note: In order to access your IDHS Uniform Grant Agreements/EEC Contracts you will also need to ensure your organization has registered for access to the Centralized Repository Vault (CRV). If your organization has not registered for CRV access you will not be able to view your contracts. Please use the following web link to access the CRV Registration web page: [Central Repository Access \(CRV\)](#)

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After registering for CSA, you must submit a budget for July 1, 2019 – June 30, 2020. Your budgets can be entered at this link <https://csa.dhs.illinois.gov/gtpsecure/gtp>. If you have any questions about your budget you can email DHS.YouthServicesInfo@illinois.gov.

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- To access the IDHS Training Manual for use of the Budget Templates in the CSA System http://www.dhs.state.il.us/OneNetLibrary/27896/documents/Contracts/FY18-GATA-Budgets/DHSBudgetTrainingManual_Revision_3_28_18.pdf

Uniform Grant Budget

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Sub-Contractor PDF Uniform Grant Budget Forms

Complete the PDF version of the Uniform Grant Budget for Sub-Contractor budgets ONLY! Include completed Sub-Contractor Budgets found at this [link](#).