**Current PAS Manual**

 **Presentation and Selection of Specific Providers**

**Section 1000.50**

Once the individual or guardian expresses an interest in or selects the type of services he or she wishes to receive, the PAS agency must inform the individual or guardian of all providers offering that type of service in the desired geographic area.

PAS agencies will make referrals to those providers selected by the individual or family in order to arrange meetings and site visits. These referrals must be documented on the DDPAS 10. All information required in order for the individual/guardian to make an informed decision must be presented.

Times for visits must accommodate the individual's/guardian's needs and those of the agencies. Reasonable wishes of the individual/guardian for friends, family, and others to accompany them shall be respected. If possible, the individual/guardian may meet prospective house mates.

The PAS agency QSP will accompany the individual/guardian on the visit.

If the individual/guardian requires additional time in order to make a decision, the PAS agency QSP will periodically inquire regarding whether a decision has been made and whether additional information is needed.

When a decision has been made and an agreement has been arrived at with the service provider, an initial Individual Service Plan (ISP) will be developed for the individual prior to the initiation of the new service arrangement. The ISP will be a collaborative effort involving the individual/guardian, the PAS QSP, staff representatives of the current and future providers, and any others requested by the individual/guardian.