After completion of Discovery & Assessment and the Person-Centered Service Plan, the following steps should be pursued in provider selection:

1. A short summary of the person’s preferences, choices, and support needs will be developed. The summary will then be sent out to prospective providers identified by the person with assistance from the ISC.

2. Prospective Providers will submit a response documenting the level of interest in providing services to the person seeking a provider.

3a. The person will review interested providers to narrow the Selection.

3b. If no interested providers, the ISC will assist with revising preferences and choices, seeking out providers willing to expand, and adjusting priorities. (Repeat Step 1)

4. Person makes selection of provider(s) and gives consent to make a detailed referral for services. This step may include visits to provider, review of pertinent information on provider, etc.)

12a. Successful resolution of conflict. Complete any needed revisions to the plan.

12b. Unable to resolve conflict.

5. Referral (including Person- Center Plan) sent to preferred providers to request services.

11. Work to resolve any conflicts. Re-assess choice and priorities. Establish dialogue with providers to resolve potential barriers to obtaining service.

6. Provider Responds to referral.

7a. Provider indicates interest in pursuing service options.

7b. Provider indicates they are unable to provide requested services

9a. Person and Provider agree on a final plan with details for service provision.

8. Meet with Provider:

1. Discuss transition, support needs, services, choices and preferences.
2. Schedule Visits, etc.

10. Preparation of service funding packet

9b. Person and Provider do not agree to plan.