**APPLICATION CONTENT CHECKLIST**

Following is a list of what constitutes a complete application in response to this RFA. These items should be included in the prescribed order:

1) \_\_\_\_\_\_\_ Completed Application and Plan for Human Services Program

2) \_\_\_\_\_\_\_ This APPLICATION CONTENT CHECKLIST

3) \_\_\_\_\_\_\_ Executive Summary (Included in 20 Page Limit)

4) \_\_\_\_\_\_\_ Agency Qualifications (Included in 20 Page Limit)

5) \_\_\_\_\_\_\_ Narrative (Introduction & Methodology) (Included in 20 Page Limit)

6) \_\_\_\_\_\_\_ Work Plan (Included in 20 Page Limit)

7) \_\_\_\_\_\_\_ Attachment A: Spending Plan & Narrative (Includes Sub-Contractors)

8) \_\_\_\_\_\_\_ Attachment A1: Organizational Chart

9) \_\_\_\_\_\_\_ Attachment A2: Resumes

10) \_\_\_\_\_\_\_ Attachment A3: Job Descriptions

11) \_\_\_\_\_\_\_ Attachment A4: Program Site & Transitional Living Placement Forms

12) \_\_\_\_\_\_\_ Attachment A5 : Copy of Current License(s) or Permit(s)

13) \_\_\_\_\_\_\_ Attachment A6 : Copies of Linkage Agreements for Referral Sources

14) \_\_\_\_\_\_\_ Attachment A7 : Copies of Sub-Contract Agreements or Draft Agreements